



**ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION**  
3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> Floors, Neeladri Towers, 6<sup>th</sup> Battalion Road  
Guntur-522503

**INSTRUCTIONS FOR FILLING UP CATEGORY-B SEATS UNDER MANAGEMENT  
QUOTA & 15% QUOTA FOR PIO/FN/CIWG IN PRIVATE UNAIDED ENGINEERING,  
PHARMACYCOLLEGES OFFERING B.E./B.TECH./ B.Pharmacy/ Pharma.D COURSES  
FOR THE ACADEMIC YEAR 2020-21**

1. The competent authority i.e Andhra Pradesh State Council of Higher Education hereby issues the guidelines for the year 2020-21, as furnished hereunder, for filling up Category-B seats in Engineering Colleges in a transparent manner, based on the decisions taken in the matter and in consideration of the procedure evolved in the Government Orders.

Date of issue of notification	19.02.2021
Date of receiving applications	20.02.2021
Date of publishing of first list of selected candidates	27.02.2021
Date of selection of candidates for remaining vacancies	01.03.2021
Date of uploading the details of selected candidates on APSCHE web portal and submissions of supporting documents.	<b>From 01.03.21 to 06.03.2021</b>

- (i) Managements shall notify the 30% under Category-B (15% Management quota+15% NRI quota) as laid down in G.Os concerned.
- (ii) Managements who are accorded approval by AICTE to fill the specific category of seats under FN/PIO/CWG of 15% quota for the course concerned shall also notify along with B category seats.
- (iii) Managements shall complete total admission process ( issue of notification, receipt of applications, finalisation of first list, reporting of students, finalisation of second lists, and reporting of students etc.), under Category-B and 15% PIO/FN/CIWG quota seats as per the schedule given.

- (iv) Thereafter, if any seats are vacant, after filling up of seats under AP Presidential Order 1974, the Management shall inform the same to the Competent Authority and fill up such seats as per the instructions issued by the Competent Authority.
  - (v) The Managements shall close all admissions in compliance of the judgement of Hon'ble Supreme Court of India.
2. The institutions that are approved by All India Council for Technical Education and permitted to fill NRI seats not exceeding 15% of the sanctioned intake in each course for the academic year shall admit NRI candidates (sons and daughters of NRIs) who have passed the qualifying examination with not less than 50% aggregate marks in the qualifying examination or Cumulative Grade Point Average (CGPA) equivalent to 5 on a scale of 10.
  3. The remaining seats shall be filled on merit basis with the candidates under A.P. Presidential Order 1974 who have secured rank at APEAMCET 2020 and secured not less than 50% of marks in the qualifying examination.
  4. The seats remaining unfilled from (ii) and (iii) above shall be filled with eligible candidates, who have qualified in the APEAMCET 2020 examination on merit basis following eligibility criteria laid in rule (4).
  5. Thereafter, if any seats still remain unfilled, such seats may be filled on merit basis with candidates securing not less than 45% (40% in case of candidates belonging to reserved categories) of marks in the prescribed group subjects taken together / aggregate marks in the qualifying examination (+2 or its equivalent), as prescribed, under A.P. Presidential Order 1974.
  6. Any vacant seats, after filling up of all seats under AP Educational Institutions (Regulations and Admissions) Order 1974, as subsequently amended, shall be filled as per the instructions issued by the Competent Authority from time to time.
  7. The Institutions shall follow the procedure mentioned below to conduct the admissions:
    - (i) The Institution shall facilitate a web portal for filling up "Category B" and 15% PIO/FN/CIWG quota seats.
    - (ii) The management of the Colleges shall notify the details of courses offered with intake, schedule of admissions (date wise), and registration fee for the application, minority or non minority status in leading news dailies, either in English or Telugu.
    - (iii) The web portal shall provide the students, the facility for making online applications for Category 'B' and 15% PIO/FN/CIWG quota seats. A printable/recordable electronic acknowledgement shall be provided to the student on successful uploading of his online application. This will dispense with the need for the student to physically visit each and every college besides ushering in transparency.

- (iv) The students shall also be provided an option to submit their applications, in person, at the college of their choice.
- (v) The management of the college has the option to call the selected candidates to appear in person for interview to substantiate their credibility and financial capacity to its satisfaction. In the event of the management finding that any of the selected candidates is not suitable for admission, the management shall be at liberty to reject the candidature of such candidates and the reasons should be communicated to the Competent Authority.
- (vi) All admissions to the category 'B' and 15% PIO/FN/CIWG quota seats shall be completed in compliance of the judgement of Hon'ble Supreme Court of India.
- (vii) The web portal shall be opened for all students desirous of seeking admission to Category 'B' and 15% PIO/FN/CIWG quota seats in Private Un-Aided Professional colleges in the State. Candidates can apply to colleges of their choice by visiting the portal only during the dates notified by the Competent Authority.
- (viii) A candidate can select any of the college/colleges and apply online for seeking admission to Category 'B' and 15% PIO/FN/CIWG quota seats of college/colleges after paying the requisite registration fees as notified by the college.
- (ix) The candidate can also give his order of preference for admission to a college by giving the order of preference from among the courses offered by the college in the online application form. Only one form needs to be filled for a college regardless of the number of options.
- (x) A candidate can apply for more than one college by visiting the respective website of colleges and apply online after paying the registration fees specified for each college,
- (xi) No new application shall be accepted after the closing date of admissions to the college.

The Management of the college shall administer the selection process as per the admission procedure specified. Each college shall download the data of the applications received and pertaining to it, after the closing date as notified by the Competent Authority.

- (xii) The Institution shall generate the merit list which will be in order of NRI quota (if available), APEAMCET 2020 rankers & qualifying examination in order of merit as prescribed in these instructions.
- (xiii) The selection of candidates shall be done by the college managements themselves, as per the merit of the candidates.

- (xiv) The selection list, after selection process is completed by the management of respective colleges as per the prescribed norms, shall be uploaded by the managements on the website of the institution.
- (xv) In case of unfilled seats if any, the concerned colleges shall admit candidates from out of the left over vacancies in order of merit from the merit list (second selection list).
- (xvi) After completion of the admission process, the college managements shall upload in the web portal provided by the Competent Authority and forward the list of admitted candidates and also for ratification by the Competent Authority as per the prescribed schedule.
- (xvii) The Institution shall furnish information in accordance with the instructions issued for submission of admission lists by the Competent Authority.
- (xviii) The Competent Authority will verify the list of the selected candidates and validate the same with reference to the G.Os and the procedure prescribed by the Competent Authority.
- (xix) The Competent Authority shall approve the validated list, if found tallying by cross validation process or reject the lists, if found to be at variance to the rules and procedures prescribed and communicate the same to the concerned colleges for compliance.
- (xx) Applications of candidates not fulfilling the required conditions during the validation of the list by the Competent Authority will summarily be rejected.
- (xxi) The Competent Authority shall open a helpline to assist the candidates and college managements to sort out their grievances and provide technical support if needed.
- (xxii) The Management shall collect the Tuition fee as prescribed by the Government for category 'B' seats and any excess fee collected will amount to capitation fee and Managements are liable for action under A.P. Educational Institutions (Regulation of Admissions and Prohibition of Capitation fee) Act, 1983.
- (xxiii) Any complaint/appeal against the selection shall be made to the Competent Authority.
- (xxiv) The managements shall comply with the above instructions and failure in implementing the same shall entail action as per the relevant Acts and Rules in force.

9. The Institution shall undertake the responsibility on the irregularities noticed by the Competent Authority.

**10. Detailed user guide for uploading into portal for the admissions conducted will be made available in due course.**

The Competent Authority shall have the authority to impose fine or to initiate action or both for violation of Instructions as per the G.O's in vogue.

**Sd/- CHAIRMAN & COMPETENT AUTHORITY**

To

The Principals / Managements of Engineering & Pharmacy colleges in the State

Copy to: The APHERMC

**USER MANUAL FOR UPLOADING THE DETAILS OF STUDENTS ADMITTED IN  
<https://apcatbspot.nic.in>**

- UNDER CATEGORY "B" MANAGEMENT QUOTA OF ALL COLLEGES
- 15% PIO/FN/CIWG QUOTA AS APPROVED BY AICTE INTO ENGINEERING & PHARMACY COURSES FOR 2020-21.
- Double click on Internet Explorer version 9.0 and above preferably with Windows 7 Operating System. The application is not designed to work on other browsers like Mozilla firefox, Google chrome etc.], Enter the URL <https://apcatbspot.nic.in> in address bar.
- Press Enter. You will get the following screen.

1. Select type of user **COLLEGE**
2. Enter your USER\_ID,

CET	CETCODE	INST CODE	USER_ID	PASSWORD (by default) which is to be reset after first login
EAMCET	EAMCET	ABRK	ABRKEAMCET555	ABRKEAMCET555

3. Enter Password [password is initially same as user id which is to be reset after first login].  
Enter college counselling code.  
Enter CAPCHA code displayed and click on Sign In.

4. Change the initially set password after first login. The new password shall be of SAME character length with a combination of lower case and upper case alphabets containing at least one numeric with one special character **aBRKEAMCET55@**



Online College Management System  
Govt. of Andhra Pradesh  
CategoryB Management Quota Admiss

Change Your Password

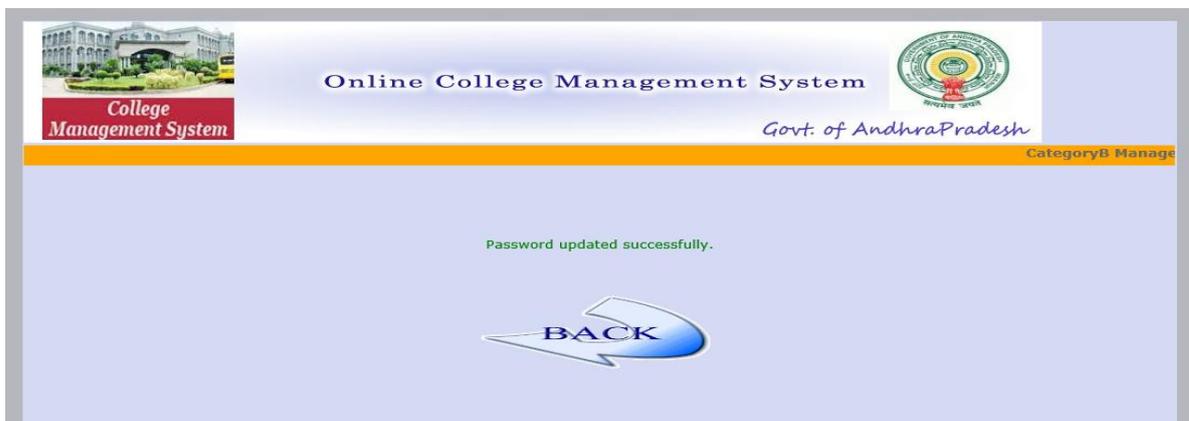
For security reasons you must change your Password and Re-Login again with changed Password.

Old Password

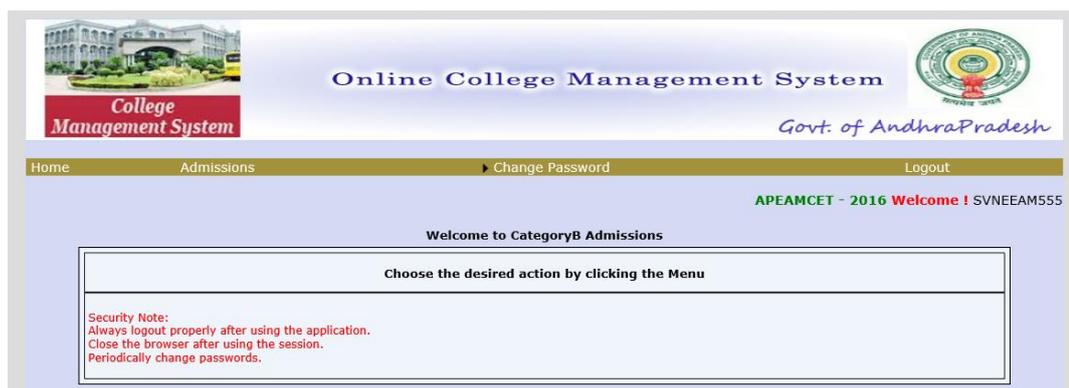
New Password

Re-enter New Password

Save Password



5. After successful change of the password, Login again with the new password set by yourself.
6. After signing in, you will be directed to the home page. Click on Admissions.



Online College Management System  
Govt. of Andhra Pradesh

Home Admissions Change Password Logout

APEAMCET - 2016 Welcome ! SVNEEAM555

Welcome to CategoryB Admissions

Choose the desired action by clicking the Menu

Security Note:  
Always logout properly after using the application.  
Close the browser after using the session.  
Periodically change passwords.

The screenshot shows the 'Online College Management System' interface. At the top, there is a logo for 'College Management System' and the 'Govt. of Andhra Pradesh'. The main navigation bar includes 'Home', 'Admissions', 'Change Password', and 'Logout'. The 'Admissions' menu is open, listing: 'Candidate Information', 'Online Payment By Colleges', 'Proceedings', 'List OF Candidates entered', 'College Details', 'Ratification List', and 'freeze uploading'. A 'Security Note' is visible at the bottom left, advising users to log out properly, close the browser, and change passwords periodically. The main content area displays 'Welcome to CategoryB Admissions' and a prompt to 'Choose the desired action by clicking the Menu'.

7. The drop down menu of **Admissions** has seven links as shown below:

- Candidate information
- Online payment by college
- Proceedings
- List of candidates entered
- College details
- Ratification list
- Freeze uploading

**CANDIDATE INFORMATION:** This link has two options-entry and edit/delete. It is advised to collect the following information manually before attempting to start uploading the details to avoid timing out of the session.

**A. Candidate qualified in CET:**

- CET Hall ticket number
- CET rank
- General information
- Name of the candidate
- Father's name
- Gender
- Local area
- Mobile number (shall be unique and duplicate values are not accepted)
- Date of birth
- Minority type
- PH
- Aadhar Number
- Category (OC/BC/SC/ST)
- Address of the candidate
- Mother tongue
- Academic information
- Name of the state
- Name of the qualifying examination
- Qualifying examination hall ticket number
- Month & year of passing
- % of marks (Aggregate)
- Education type (Regular)

CGPA [is required to be entered if the % marks in aggregate and group are not available ]

Do you belong to NRI?

Nationality

If not Indian, country to which belongs

JEE qualified (Yes/No)

Hall ticket number (JEE)

All India rank (JEE)

Admission details Institute code, branch allotted

- B. **Candidate not-qualified in CET:** Same as above except CET hall ticket number and CET rank

5. Click on **Candidate information Entry**

The screenshot shows the 'Online College Management System' interface for the Government of Andhra Pradesh. The header includes the system name and logo. The navigation bar contains 'Home', 'Admissions', 'Change Password', and 'Logout'. A dropdown menu is open under 'Admissions', with 'Candidate Information Entry' selected and highlighted in blue. Other options include 'College Admissions Approvals', 'Proceedings', 'List OF Candidates entered', 'College Details', and 'Ratification List'. The main content area displays 'Welcome to CategoryB Admissions' and a message: 'Choose the desired action by clicking the Menu'. A security note is visible at the bottom left: 'Security Note: Always logout properly after using the application. Close the browser after using the session. Periodically change passwords.'

The screenshot shows the application form for admission into APEAMCET under 'B' category for the year 2016-2017. The form is titled 'APPLICATION FOR ADMISSION INTO APEAMCET UNDER 'B' CATEGORY - 2016-2017'. It contains the following fields: 'College Code/Institute Code\*' with the value 'ABRK', 'Admission Related:' with a dropdown menu set to 'Choose Course', and 'Admitted Under\*' with a dropdown menu set to 'Choose Admitted'. A 'Proceed' button is located below the form.

The screenshot shows the application form with the dropdown menus updated. The 'Admission Related:' dropdown is now set to 'Engineering' and the 'Admitted Under\*' dropdown is set to 'Management'. The 'Proceed' button remains visible below the form.

6. Enter the College/Institution counseling code.

- a) Under **Admission related**, choose **course** from the drop down menu  
Eg: Engineering, Pharmacy, Pharm.D (PB)

- b) Under **Admitted under**, choose the quota under which the students were admitted i.e Management quota under Category B (for all SW-1,SW-2 and SW-3 colleges), Admissions under Category A ( for SW-2 and SW-3 colleges only) or 15% PIO/FN/CIWG quota(as approved by AICTE) and then click on **Proceed**
8. Click on qualified in CET if the candidate is qualified in CET-2020. If not, click on **Not qualified in CET**. If the candidate is qualified in APEAMCET-2020, the details of candidates are populated automatically and enter other details as per data entry form. Then click on **save** for saving the details.

Online College Management System  
Govt. of Andhra Pradesh

Home Admissions Change Password Logout

APEAMCET - 2016 Welcome ! colg19108

APPLICATION FOR ADMISSION INTO APEAMCET UNDER 'B' CATEGORY - 2016-17  
ABR COLLEGE OF ENGG AND TECHNOLOGY (ABRK)

Qualified in Eamcet  Not Qualified in Eamcet

APPLICATION FOR ADMISSION INTO APEAMCET UNDER 'B' CATEGORY - 2016-17  
SRI VIDYA NIKETAN ENGINEERING COLLEGE (SVNE - SW1)

Qualified in Eamcet  Not Qualified in Eamcet

EAMCET HT No.\* 553410886 Rank\* 26262 **Proceed**

**General Information**

Name of the candidate:\* VYSYARAJU DEEKSHITH RAJU Father's Name:\* VYSYARAJU PARVATHEESAM RAJU  
 Male/Female:\* Male Local Area\* Andhra University  
 Mobile No:\* 8888888888 Date of Birth:\* 03/08/1999 (DD/MM/YYYY)  
 Minority Type:\* Not Applicable PH\* Not Applicable  
 Category\* BC\_D  
 Address:\* H.NO. 3-56&57 KALIKAMBA COLONY Mother Tongue\* TELUGU

**Academic Information**

Name Of the State:\* Andhra Pradesh Name of the Examination Intermediate Vocati  
 Intermediate/Equivalent HT No.\* 65231489 Month & Year of passing\* -03 Mar- 2016

8. In respect of candidates who are not qualified in CET-2020, the details of candidates have to be entered in the **Not qualified in CET** page as shown hereunder and click on **save** to save the details



**Online College Management System**

*Govt. of Andhra Pradesh*

Home      Admissions      Change Password      Logout

**APEAMCET - 2016 Welcome ! colg19108**

**APPLICATION FOR ADMISSION INTO APEAMCET UNDER 'B' CATEGORY - 2016-17**

**ABR COLLEGE OF ENGG AND TECHNOLOGY (ABRK)**

Qualified in Eamcet     Not Qualified in Eamcet

**General Information**

Name of the candidate:\*    AAAA    Father's Name:\*    AAAA

Male/Female:\*    **Female**    Local Area\*    **Osmania University**

Mobile No.:#    9999999999    Date of Birth:\*    01/01/1996 (DD/MM/YYYY)

Minoroty Type:\*    **Not Applicable**    PH\*    **Not Applicable**

Category\*    **ST**

Address:\*    HYDERABAD    Mother Tongue\*    DSADF

**Academic Information**

Name Of the State:\*    **Andhra Pradesh**    Name of the Examination    **Intermediate**

Intermediate/Equivalent HT No.\*    8988778    Month & Year of passing\*    **Mar--**    **2016**

% of Marks(aggregate)    55    % of Marks(groups)    48

Education Type #    **Regular**    CGPA #    0    Points

Do You belong to NRI ~    **No**    Nationality :\*    **Indian**

**Entrance Test Qualified**

Qualified in JEE ~     Yes     No    Hall Ticket Number ^    All India Rank ^

**Admission Details**

Institute :    ABRK    Branch :    **CIV - 16**

CIV - 16  
CSE - 18  
ECE - 30  
EEE - 35  
(branch\_code---vacanyposition)

**SAVE**

\*Indicates a required field    ^ Indicates a required field if ~ is selected as Yes    # Indicates Optional

9. An admission number is generated after the details are saved in both cases mentioned above.



**Online College Management System**

*Govt. of Andhra Pradesh*

Home      Admissions      Change Password      Logout

**APEAMCET - 2016 Welcome ! colg19108**

**APPLICATION FOR ADMISSION INTO APEAMCET UNDER 'B' CATEGORY - 2016-17**

**ABR COLLEGE OF ENGG AND TECHNOLOGY (ABRK)**

Qualified in Eamcet     Not Qualified in Eamcet

**Message from webpage**

 Your Admission No is 0000ABRK0CIV6. Record has been saved successfully

**OK**

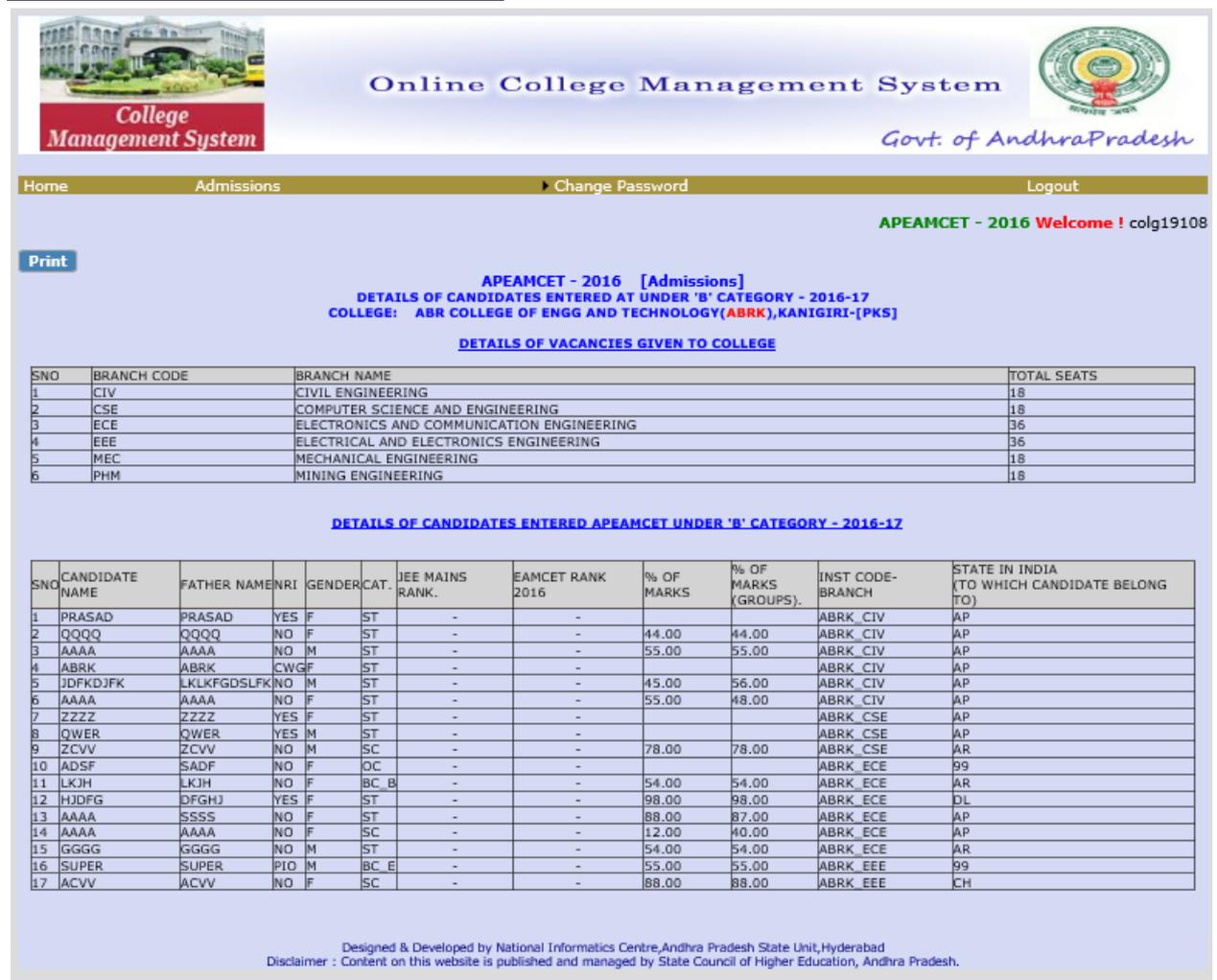
## LIST OF CANDIDATES ENTERED LINK

10. The Managements can take a print out of the list of candidates uploaded by clicking on the **List of candidates entered** link under **Admissions**. Enter the **Institution code, course and category details** and click on to generate the list of candidates entered.



The screenshot shows the 'Online College Management System' interface for the Government of Andhra Pradesh. The 'Admissions' menu is open, highlighting the 'List of Candidates entered' option. The main form contains an 'Inst. Code\*' field, a dropdown menu for 'Engineering', an 'Admitted Under\*' dropdown menu for 'Category-B', and a 'GENERATE FINAL RATIFIED LIST PDF FILE' button. The user is logged in as 'colg19108'.

## LIST OF CANDIDATES ENTERED SCREEN



The screenshot displays the 'DETAILS OF VACANCIES GIVEN TO COLLEGE' and 'DETAILS OF CANDIDATES ENTERED APEAMCET UNDER 'B' CATEGORY - 2016-17' for ABR College of Engg and Technology (ABRK), Kanigiri (PKS).

**DETAILS OF VACANCIES GIVEN TO COLLEGE**

SNO	BRANCH CODE	BRANCH NAME	TOTAL SEATS
1	CIV	CIVIL ENGINEERING	18
2	CSE	COMPUTER SCIENCE AND ENGINEERING	18
3	ECE	ELECTRONICS AND COMMUNICATION ENGINEERING	36
4	EEE	ELECTRICAL AND ELECTRONICS ENGINEERING	36
5	MEC	MECHANICAL ENGINEERING	18
6	PHM	MINING ENGINEERING	18

**DETAILS OF CANDIDATES ENTERED APEAMCET UNDER 'B' CATEGORY - 2016-17**

SNO	CANDIDATE NAME	FATHER NAME	NRI	GENDER	CAT.	JEE MAINS RANK.	EAMCET RANK 2016	% OF MARKS	% OF MARKS (GROUPS)	INST CODE-BRANCH	STATE IN INDIA (TO WHICH CANDIDATE BELONG TO)
1	PRASAD	PRASAD	YES	F	ST	-	-	-	-	ABRK_CIV	AP
2	QQQQ	QQQQ	NO	F	ST	-	-	44.00	44.00	ABRK_CIV	AP
3	AAAA	AAAA	NO	M	ST	-	-	55.00	55.00	ABRK_CIV	AP
4	ABRK	ABRK	CWGF	ST	-	-	-	-	-	ABRK_CIV	AP
5	JDFKDJFK	LKLFKGDLSLFK	NO	M	ST	-	-	45.00	56.00	ABRK_CIV	AP
6	AAAA	AAAA	NO	F	ST	-	-	55.00	48.00	ABRK_CIV	AP
7	ZZZZ	ZZZZ	YES	F	ST	-	-	-	-	ABRK_CSE	AP
8	QWER	QWER	YES	M	ST	-	-	-	-	ABRK_CSE	AP
9	ZCVV	ZCVV	NO	M	SC	-	-	78.00	78.00	ABRK_CSE	AR
10	ADSF	SADF	NO	F	OC	-	-	-	-	ABRK_ECE	99
11	LKJH	LKJH	NO	F	BC_B	-	-	54.00	54.00	ABRK_ECE	AR
12	HJDFG	DFGHJ	YES	F	ST	-	-	98.00	98.00	ABRK_ECE	DL
13	AAAA	SSSS	NO	F	ST	-	-	88.00	87.00	ABRK_ECE	AP
14	AAAA	AAAA	NO	F	SC	-	-	12.00	40.00	ABRK_ECE	AP
15	GGGG	GGGG	NO	M	ST	-	-	54.00	54.00	ABRK_ECE	AR
16	SUPER	SUPER	PIO	M	BC_E	-	-	55.00	55.00	ABRK_EEE	99
17	ACVV	ACVV	NO	F	SC	-	-	88.00	88.00	ABRK_EEE	CH

Designed & Developed by National Informatics Centre, Andhra Pradesh State Unit, Hyderabad  
Disclaimer : Content on this website is published and managed by State Council of Higher Education, Andhra Pradesh.

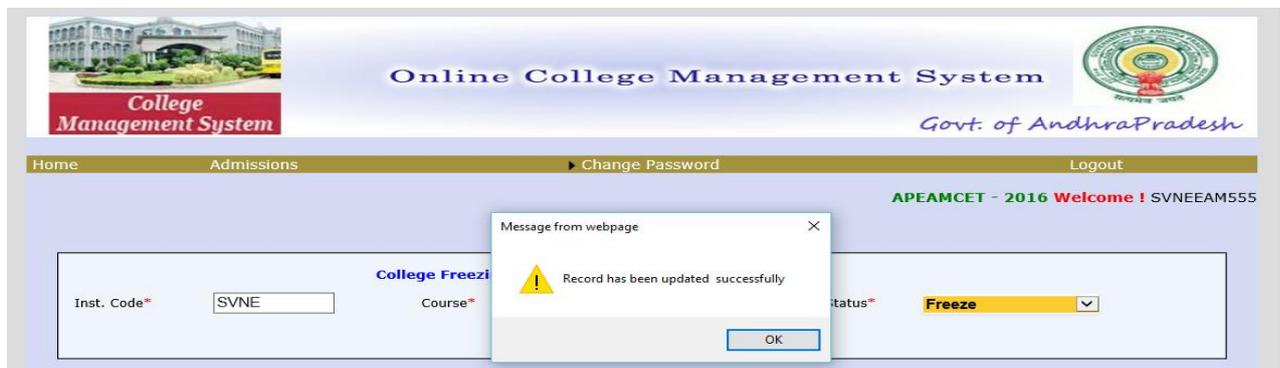
If any mistake is committed, the details can be modified or deleted.

## FREEZING OF UPLOADED CANDIDATES

After completion of entries of candidates admitted under management, category A (for SW-2, SW-3 only) and PIO/FN/CIWG admissions under relevant heads, click on **freeze uploading** link. Once the freeze uploading is selected and saved, no more entries are allowed and it is only a one time activity.



Fill the requisite details and click on save.



## PAYMENT OF PRESCRIBED FEE

11. For payment of prescribed fee, as applicable, click on **Online payment by college.**

Name of the college:	SRI VIDYA NIKETAN ENGINEERING COLLEGE
Address:	SREE SAINATH NAGAR,A RANGAMPET,517102
District:	Chittoor
Mobile No:	0877-2236711
Email:	svec_principal2005@yahoo.com
Affiliated University:	JNTUA
Admission Window:	SW1
Quota:	Management
Admission Related:	Engineering
Payment Details:	Choose Payment
Last Date:	Processing Fee
Number Of Students:	Service fee
Late Fee:	Regularization fee
Total Fee:	
	Payment Mode

Select quota of admissions from the drop down list, select the admission related and payment details and click on payment mode. Depending on the number of candidates, their reservation category, qualified or not qualified, admissions made within cut-off date the total fee to be paid will be displayed. However, admissions made after cut-off date, the fee to be paid including the late fee (Rs.2000/- per day ) will be displayed.

### **PROCESSING FEE PAYMENT THROUGH BILLDESK**

For payments through credit/debit/net banking, click on Billdesk option and make payment accordingly. Take a print out of the successful transaction from BILLDESK for the payment received and enclose a copy of it along with the documents to be submitted for scrutiny.

### **SUBMISSION OF DOCUMENTS FOR SCRUTINY:**

The following documents in support of the admissions made shall be submitted as a spiral binding book.

- 1. College covering letter signed by principal**
- 2. Copy of fee payment receipt (Bill desk/APONLINE)**
- 3. Notification published in leading news paper**
- 4. Printout of Details of candidates uploaded in the webportal signed by principal**
- 5. Upload the copies of the documents of the candidates in the same order as per the list at S.No 4**

Further, the Principal is requested to follow the above guidelines scrupulously and in case of any doubt they are requested to contact

9100998069

If any error is occurred while entering the data kindly mail the error with screen shot to [specialofficerapsche@gmail.com](mailto:specialofficerapsche@gmail.com)

## FORGOT PASSWORD:

- A new provision has been given to colleges to register a mobile number of Principal or a person looking after the admissions. All the messages pertaining to counseling or admissions will be sent to the mobile. You can change your password with the link in the screen.

The screenshot shows the website header with the title 'State Council Of Higher Education' and 'Govt. of Andhra Pradesh'. The navigation bar includes 'Home', 'College', 'Change Password', and 'Logout'. A banner for 'APEAMCET - 2016 Welcome ! AUCPSF8888' is visible. The main content area is titled 'College Mobile Number Registration' and contains two input fields: 'College Code/Institute Code\*' and 'SMS to Mobile:\*'. An 'UPDATE' button is located below the fields.

- If password is forgotten, the password can be obtained to the registered mobile using the **Forgot Password** link on the home page. Select type of user as college, Provide the user Id and furnish the mobile number registered earlier and click on Get New password.

The screenshot shows the website header and navigation bar. A callout bubble points to the 'Forgot Your Password' link in the 'Browser Settings' section. The login form on the right includes fields for 'Type of User' (set to 'College'), 'User ID' (AUCPSF8888), 'Password', 'Center Code' (AUCPSF), and 'Enter Text' (PZFQ8W). A 'Sign-In' button is at the bottom of the form.

- A new provision has been given to colleges to register a mobile number of Principal or a person looking after the admissions. All the messages pertaining to counseling or admissions will be sent to the mobile. You can change your password with the link in the screen.

This is a duplicate of the first screenshot, showing the 'College Mobile Number Registration' form with input fields for 'College Code/Institute Code\*' and 'SMS to Mobile:\*', and an 'UPDATE' button.

- If password is forgotten, the password can be obtained to the registered mobile using the **Forgot Password** link on the home page.

Select type of user as college, Provide the user Id and furnish the mobile number registered earlier and click on Get New password.

Click on the link

The screenshot shows the website of the State Council of Higher Education, Government of Andhra Pradesh. The header includes the organization's name and logo. Below the header, there are two main sections: 'Forgot Your Password' and 'Login'.

**Forgot Your Password:** This section provides instructions for resetting a password. It includes a link to 'Forgot Your Password' and a 'Security Alert' advising users to log out properly. A callout bubble points to the 'Forgot Your Password' link.

**Login:** This section contains a login form with the following fields: 'Type of User' (set to 'College'), 'User ID' (AUCPSF8888), 'Password' (masked with dots), 'Center Code' (AUCPSF), and 'Enter Text' (PZFQ8W). A 'Sign-In' button is located at the bottom of the form.

**Forgot your password ?** This section provides instructions for resetting a password. It includes a 'Get New Password' button and a note: 'Note : Mobile Number should match to the data submitted (if any) earlier. Otherwise, Contact DTE for further assistance.'

- Password shall be maintained confidential to ensure correctness of entries and misuse by others.

**Address for submission of supporting documents**

The Special Officer CETs,  
A. P. State Council of Higher Education,  
3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> Floors, Neeladri Towers  
6<sup>th</sup> Bettalion Road, Atmakur Village  
Mangalagiri  
Guntur – 522503.

## **PROCEEDINGS for the ratification/rejection of admissions made**

9. After verification of eligibility criteria, the Council will inform the date from which approval proceedings can be downloaded through the website.

### **REVISED DATES FOR MANAGEMENT / PIO/FN/CIWG QUOTA OF ADMISSIONS**

Last date for uploading details of Management/Convener/PIO/FN/CIWG quota of seats in the web portal -Without late fee	06.03.2021
Last date for payment of processing fee without late fee.	06.03.2021
Last date for uploading details of Management/Convener/PIO/FN/CIWG quota of seats in the web portal – With late fee of Rs.2000/- per day	16.03.2021
Last date for freezing of uploaded details with late fee	16.03.2021
Last date for payment of processing fee with late fee	16.03.2021
Last date for uploading scanned copies of certificates in APSCHGE portal	From 18.03.20 to 25.03.21

MANAGEMENT QUOTA, PIO/FN/CIWG QUOTA OF ALL COLLEGES	<a href="https://apcatbspot.nic.in">https://apcatbspot.nic.in</a>
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### **PROCESSING FEE TO BE PAID**

<b>Status of the candidate</b>	<b>OC/BC</b>	<b>SC/ST</b>
Qualified in CET concerned	1200/-	600/-
Not qualified/not appeared in CET concerned	1600/-	1000/-
For 15% seats of FN/PIO/CNWGF	5,000/-	5,000/-
Late fee levied after the stipulated date but up to the cut-off date : Rs.2,000/- per day		