

ADITYA COLLEGE OF ENGINEERING

(Approved by AICTE, Permanently affiliated to JNTUK, Accredited by NAAC)

(Recognized under section 2(f) of UGC Act 1956)

Aditya Nagar, Surampalem-533437, E. G. Dist., AP, Ph. 9963176662

ACOE/IQAC/2019-20/Constitution of IQAC

01-04-2019

CIRCULAR

The undersigned is pleased to constitute the Internal Quality Assurance Cell (IQAC) with the following members for the academic year 2019-2020 to plan, and enhance the quality aspects keeping in view NAAC accreditation process of our college:

S. No.	Name of the person	Designation	Role
1	Dr A. Ramesh	Principal	Chairman
2	Sri T. Veerraju	Associate professor-CSE	Coordinator
3	Sri N. Satish Reddy	Vice Chairman	Management Member
4	Dr M. Srinivasa Reddy	Educationist	BOG Member
5	Sri G. Rama Krishna	HoD-ECE	Member
6	Sri K. Manoj Kumar Reddy	HoD-EEE	Member
7	Sri Y.K.S. Subba Rao	HoD-ME	Member
8	Sri Ch. Naresh	HoD-CE	Member
9	Dr Pullele S.V.V.S. R. Kumar	HoD-CSE	Member
10	Dr T. Anil Kumar	HoD-PT	Member
11	Dr N. Visalakshi	HoD-Management (MBA)	Member
12	Sri M. Srinivasu	HoD-H&BS	Member
13	Dr G.S.N. Murty	Associate professor-CSE	Senior staff Member
14	Sri M. Somi Reddy	Associate professor-EEE	Senior staff Member
15	Sri T.N.V.S. Rama Chandran	Administrative Officer	Member
16	Sri Kunche Raja	Sarpanch-Surampalem Panchayat	Local Community Member
17	Sri Karri Rama Reddy	General Manager, Vinayaka Boards, Peddapuram	Industry Member
18	Smt. Pilli Sumalatha	Asst. Manager, Poorna Textiles, Peddapuram	Industry Nominee
19	Mr B. Chandra Mouli	--	Parent Member
20	Mr G. Krishna Satya Sai	II year B. Tech. (CSE)	Student Member
21	Ms J. Surekha	II year B. Tech. (ECE)	Student Member
22	Mr M. Ratan Chand	II Year B. Tech. (EEE)	Student Member
23	Mr P. Ramesh	II Year B. Tech. (ME)	Student Member
24	Ms B. Suvarna Sri	II Year B. Tech. (CSE)	Student Member
25	Ms M. Priyanka	I Year MBA	Student Member
26	Mr E. Ramakrishna Chaitanya	Alumni	Alumni Member

Cc to Members of IQAC


PRINCIPAL

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Ref: ACOE/IQAC/2019-20/Perspective plan

01-04-2019

CIRCULAR

This is to inform all the members of IQAC, heads of the departments and coordinators and other stake holders to initiate and prepare the strategic perspective plan for the AY 2019-20 by considering all aspects related to engineering education and job market. Plans from all the departments should reach the Coordinator-IQAC on or before 17th April 2019.

Further, IQAC Coordinator is requested to consolidate and prepare a comprehensive strategic perspective plan for the AY 2019-20 and submit the undersigned on or before 24th April 2019.


PRINCIPAL

Cc to: All members of IQAC
All HoDs and Coordinators

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ACOE/IQAC/2019-20/1/Circular

01-04-2019

CIRCULAR

All the members of the IQAC are hereby informed that a meeting will be held on 02nd April 2019 at 2.30 PM in the Conference room, Ramanujan Bhavan with the following agenda:

AGENDA

- 1) Review of the result of re-appeal to NAAC
- 2) Review of processes related to Academics, Curriculum planning and R & D activities
- 3) Organize meetings with the stakeholders
- 4) Organize academic audits
- 5) Review and plan for technical Workshops/Seminars for the second semester of AY 2019-20
- 6) Review and plan to conduct Workshop/Seminar on IPR, Gender Equality, innovative practices
- 7) Review and plan to offer certificate courses
- 8) Plan to encourage students to take up internships during summer
- 9) Requirements of staff and faculty members include Ph. Ds.
- 10) Requirements of laboratory equipment according to new syllabus/Books/Consumables
- 11) Plan for training in domain areas as well as for placements
- 12) Encourage students and staff members to appear for NPTEL-SWAYAM courses & MOOCs
- 13) Recommendations from IQAC
- 14) Any other point with the approval from Chair


PRINCIPAL

Cc to: All members of IQAC

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ACOE/IQAC/2018-19/1/Minutes

02-04-2019

MINUTES OF IQAC AY 2019-20

Date of meeting	02nd April 2019	Duration	2.30 PM to 4 PM
Venue	Conference room, First floor, Ramanujan Bhavan		
Reference	ACOE/IQAC/2019-20/1/Circular dated 01 st April 2019		

The meeting of IQAC of Aditya College of Engineering held on 02nd April 2019 with the following agenda:

- 1) Review of the result of re-appeal to NAAC
- 2) Review of processes related to Academics, Curriculum planning and R & D activities
- 3) Organize meetings with the stakeholders
- 4) Organize academic audits
- 5) Review and plan for technical Workshops/Seminars for the second semester of AY 2019-20
- 6) Review and plan to conduct Workshop/Seminar on IPR, Gender Equality, innovative practices
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- 11) Plan for training in domain areas as well as for placements
- 12) Encourage students and staff members to appear for NPTEL-SWAYAM courses & MOOCs
- 13) Recommendations from IQAC
- 14) Any other point with the approval from Chair

The meeting of IQAC Cell was commenced with the welcome note by Coordinator-IQAC, Sri T. Veerajulu to all the members present. The Convener presented the agenda along with recommendations and requested the Chairman to throw light on the issues and the discussion was started. The points of the agenda were discussed and the resolutions were made.

The Chairman-IQAC welcomed all the members to the meeting and appreciated everyone who worked for Accreditation process and anticipated the same contribution in future also. Further, Chairman reviewed and discussed about the points of agenda by considering the points of agenda.

MINUTES AND RESOLUTIONS

- 1) The Chairman explained the process of re-appeal to NAAC for revising the grade but no change in the grade is given by NAAC. Further, Chairman appreciated and encouraged the entire team to gear up further to improve the quality in our system to score more points in future.
- 2) The Chair reviewed all the processes which are adopted in achieving the quality in Academics and Research and Development and suggested to improve the results and also suggested the activities in R & D through which, the exposure can be given to students. Further, Chairman directed all the members to prepare the curriculum planning along with academic and event calendar.

- 3) All the members unanimously decided to organize a meeting with all the stakeholders as this input is very useful to improve the quality further. The Chairman suggested organizing these meetings on any Sunday as everybody is expected to be free. But the members reminded that Parents' meet can be conducted on Sunday and other meetings can be conducted on any working day and the Chairman accepted and directed to organize meetings and record the minutes.
- 4) The Chairman alerted all the members about the teaching-learning processes, conduct of examinations and evaluation. Further, it is anticipated by the Chair that all the marks and attendance particulars are to be noted properly and these processes will be subjected to Academic Audit internally first, then external expert will verify the records. Teams will be constituted for this purpose to conduct the audits smoothly.
- 5) The Chairman reviewed the technical workshop/seminars conducted and directed all the members to plan to conduct the same by inviting eminent people from various reputed institutions. Further, he encouraged to identify the key areas and people for this purpose.
- 6) The Chairman also directed to plan to conduct important workshops/seminars or some activity on Intellectual Property Rights (IPR), Gender Equality along with some innovative practices.
- 7) The Chairman reviewed the certificate courses which have been conducting for the students and suggested to add any other course further.
- 8) The Chairman asked all the members to encourage the students to take up internships during the summer and semester gaps and suggested to contact the Placement Officer to contact HR people of different companies for internships. Further, he suggested encouraging the first year students also to take up internships/trainings etc.
- 9) The members discussed about the quitting of certain faculty members and their requirement of faculty for the forth coming academic year. The Chairman discussed the requirement department wise and asked the members to submit a consolidated report soon to initiate the recruitment process. Further, The Chairman anticipated recruiting Doctorates in all the departments to improve the Research and Development activity in the campus which will be useful for the students and faculty members also to carry out their research programmes.
- 10) The Chairman announced and discussed about the new regulations (R 19) issued by the University and asked the members to check for the changes both in theory papers and practicals, if any. Further, The Chairman of IQAC directed to inculcate the culture of 'Design Thinking' among students and proposed to emphasize on 'Engineering Exploration Projects'. Similarly, The Chairman alerted to check the laboratory equipment, Consumables and books required as per the new regulations and submit the requirements immediately.
- 11) The Chairman enquired and discussed about the trainings required to enhance the knowledge levels among the students and faculty members. Chairman suggested to identify the gaps and asked to organize the Seminars/Workshops/Any Activity to enhance their knowledge levels not only in technical areas but also necessary skills to get a job opportunity along with life skills.
- 12) The Chairman motivated all the members about the online courses NPTEL-SWAYAM and suggested all the students and faculty members to take up any one course in each run and obtain the certificate. Further, the Chairman reminded that the Management is also encouraging faculty members by paying the fee required to take up online courses and asked to improve number of

candidates appearing for these examinations. Further, it was suggested MOOCs courses can be taken up through IIT, Bombay and JNTUK.



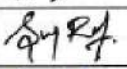
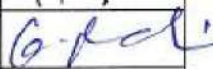
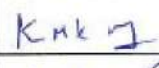
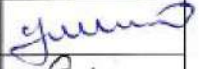

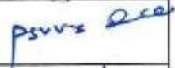
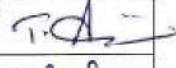
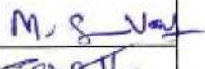
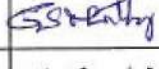
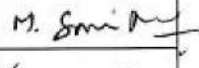

13) The Convener of IQAC recommended a few points in the meeting to enhance the quality in the campus:

- ✓ To introduce skill-based certificate courses
- ✓ To increase the research publications
- ✓ To improve the quality in projects
- ✓ To increase the registrations of NPTEL-SWAYAM & MOOCs online courses
- ✓ To increase the Professional Bodies memberships along with incentives.
- ✓ To install complete fire-fighting safety equipment in the campus

The Chairman suggested all the members to conduct and maintain the proctoring books periodically and suggested everyone to get them verified by the Principal. Finally The Chairman and the Convener thanked all the members present for their dedication and commitment in carrying out system successfully.

The meeting was concluded with thanks to the Chair.

Members attended the meeting on 02nd April 2019

S. No.	Name of the person	Designation	Role	Signature
1	Dr A. Ramesh	Principal	Chairman	
2	Sri T. Veerraju	Associate professor-CSE	Coordinator	
3	Sri N. Satish Reddy	Vice Chairman	Management Member	N. Satish Reddy
4	Dr M. Srinivasa Reddy	Educationist	BOG Member	
5	Sri G. Rama Krishna	HoD-ECE	Member	
6	Sri K. Manoj Kumar Reddy	HoD-EEE	Member	
7	Sri Y.K.S. Subba Rao	HoD-ME	Member	
8	Sri Ch. Naresh	HoD-CE	Member	
9	Dr Pullele S.V.V.S. R. Kumar	HoD-CSE	Member	
10	Dr T. Anil Kumar	HoD-PT	Member	
11	Dr N. Visalakshi	HoD-Management (MBA)	Member	N. Visalakshi
12	Sri M. Srinivasu	HoD-H&BS	Member	
13	Dr G.S.N. Murty	Associate professor-CSE	Senior staff Member	
14	Sri M. Somi Reddy	Associate professor-EEE	Senior staff Member	
15	Sri T.N.V.S. Rama Chandran	Administrative Officer	Member	
16	Sri Kunche Raja	Sarpanch-Surampalem Panchayat	Local Community Member	K. Raja

17	Sri Karri Rama Reddy	General Manager, Vinayaka Boards, Peddapuram	Industry Member	<i>K. Ramakrishna</i>
18	Smt. Pilli Sumalatha	Asst. Manager, Poorna Textiles, Peddapuram	Industry Nominee	<i>P. Suma</i>
19	Mr B. Chandra Mouli	--	Parent Member	<i>B. Chandra Mouli</i>
20	Mr G. Krishna Satya Sai	II year B. Tech. (CSE)	Student Member	<i>G. Krishna</i>
21	Ms J. Surekha	II year B. Tech. (ECE)	Student Member	<i>J. Surekha</i>
22	Mr M. Ratan Chand	II Year B. Tech. (EEE)	Student Member	<i>M. Ratan Chand</i>
23	Mr P. Ramesh	II Year B. Tech. (ME)	Student Member	<i>P. Ramesh</i>
24	Ms B. Suvarna Sri	II Year B. Tech. (CSE)	Student Member	<i>B. Suvarna</i>
25	Ms M. Priyanka	I Year MBA	Student Member	<i>M. Priyanka</i>
26	Mr E. Ramakrishna Chaitanya	Alumni	Alumni Member	<i>E. R. Chaitanya</i>

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ACOE/IQAC/2019-20/Constitution of IQAC

04-07-2019

CIRCULAR

The undersigned is pleased to constitute the Internal Quality Assurance Cell (IQAC) with the following members for the academic year 2019-2020 and expect all the activities are well planned and implement them meticulously in our college:

S. No.	Name of the person	Designation	Role
1	Dr A. Ramesh	Professor of EEE & Principal	Chairman
2	Dr D.V.S.S.V. Prasad	Professor-ME	Coordinator
3	Sri N. Satish Reddy	President, Sarojini Educational Society	Management Member
4	Sri N. K. Deepak Reddy	Secretary, Sarojini Educational Society	Management Member
5	Dr N. Suguna Reddy	Jt. secretary, Sarojini Educational Society	Management Member
6	Dr M. Srinivasa Reddy	Educationist	BOG Member
7	Sri G. Rama Krishna	HoD-ECE	Member
8	Sri K. Manoj Kumar Reddy	HoD-EEE	Member
9	Sri Y.K.S. Subba Rao	HoD-ME	Member
10	Sri Ch. Naresh	HoD-CE	Member
11	Dr Pullala S.V.V.S. R. Kumar	HoD-CSE	Member
12	Dr T. Anil Kumar	HoD-PT	Member
13	Dr N. Visalakshi	HoD-Management Studies (MBA)	Member
14	Sri M. Srinivasu	HoD-H&BS	Member
15	Dr G.S.N. Murty	Professor-CSE	Senior staff Member
16	Sri T. Veeraju	Associate Professor-CSE	Senior staff Member
17	Dr G. Meenakshi Sundaram	Professor-ECE	Senior staff Member
18	Sri T.N.V.S. Rama Chandran	Administrative Officer	Member
19	Sri Kunche Raja	Sarpanch-Surampalem Panchayat	Local Community Member
20	Sri Karri Rama Reddy	General Manager, Vinayaka Boards, Peddapuram	Industry Member
21	Smt. Pilli Sumalatha	Asst. Manager, Poorna Textiles, Peddapuram	Industry Nominee
22	Sri S. Krishna Reddy	CEO & MD, Krify Software Technologies Pvt. Ltd.	Industry Nominee
23	Mr B. Chandra Mouli	--	Parent Member
24	Mr G. Krishna Satya Sai	III year B. Tech. (CSE)	Student Member
25	Ms J. Surekha	III year B. Tech. (ECE)	Student Member
26	Mr M. Ratan Chand	III Year B. Tech. (EEE)	Student Member
27	Mr P. Ramesh	III Year B. Tech. (ME)	Student Member
28	Ms B. Suvarna Sri	III Year B. Tech. (CSE)	Student Member
29	Ms M. Priyanka	II Year MBA	Student Member
30	Mr E. Ramakrishna Chaitanya	Alumni	Alumni Member


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ACOE/IQAC/2019-20/2/Circular

01-11-2019

CIRCULAR

All the members of the IQAC are hereby informed that a meeting will be held on 05th November 2019 at 2.30 PM in the Conference room, Ramanujan Bhawan with the following agenda:

AGENDA

- 1) Proposal to apply for NAAC reaccreditation
- 2) Permanent affiliation awarded by the University
- 3) Review of processes related to Academics and R & D
- 4) Apply for Approved Research Centre for our college
- 5) Organize meetings with the stakeholders
- 6) Organize academic audits
- 7) Review of technical Workshops/Seminars for the second semester of AY 2019-20
- 8) Review of Workshop/Seminar on IPR, Gender Equality, innovative practices
- 9) Review the certificate courses through Industry partners
- 10) Review and Plan to encourage students to take up internships during summer
- 11) Requirements of staff and faculty members
- 12) Requirements according to new regulations R19
- 13) Review/Plan for training in domain areas as well as for placements
- 14) Encourage students and staff members to take MOOCS and NPTEL-SWAYAM courses
- 15) Recommendations from IQAC
- 16) Any other point


PRINCIPAL

Cc to: All members of IQAC

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ACOE/IQAC/2019-20/2/Minutes.

05-11-2019

MINUTES OF IQAC AY 2019-20

Date of meeting	05 th November 2019	Duration	2.30 PM to 4.30 PM
Venue	Conference room, First floor, Ramanujan Bhawan		
Reference	ACOE/IQAC/2019-20/2/Circular dated 01 st November 2019		

The meeting of IQAC of Aditya College of Engineering held on 02nd April 2019 with the following agenda:

- 1) Proposal to apply for NAAC reaccreditation
- 2) Permanent affiliation awarded by the University
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- 15) Recommendations from IQAC
- 16) Any other point

The meeting of IQAC Cell was commenced with the welcome note by Coordinator-IQAC, Dr DVSSSV Prasad to all the members present. The Convener presented the agenda along with recommendations and requested the Chairman to take over the session. The points of the agenda were discussed and the resolutions were made.

The Chairman-IQAC welcomed all the members to the meeting. Further, Chairman reviewed and discussed about the points of agenda.

MINUTES AND RESOLUTIONS

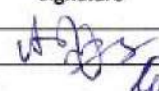
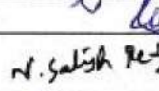
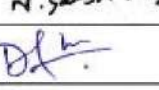
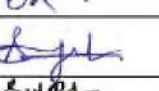
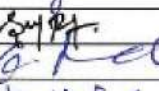
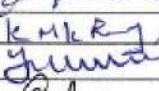
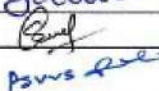
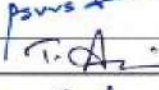
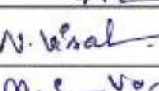
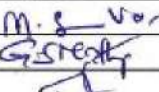
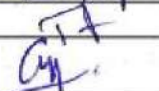
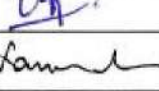
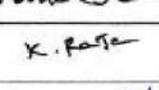
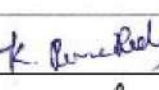
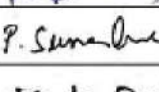
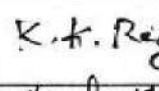
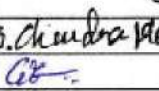
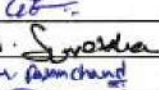
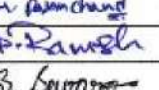
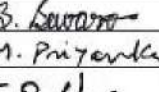







- 1) The Chairman suggested all the members to take up the NAAC reaccreditation work as it is necessary to improve the quality grade which facilitates our college to apply for UGC Autonomous status. Further, Chairman appreciated and encouraged the entire team to gear up further to improve the quality in our system to score more points in future.
- 2) The Chairman expressed happiness about obtaining permanent affiliation status from affiliating university, JNTUK.
- 3) The Chairman reviewed all the processes which are adopted in achieving the quality in Academics and Research and Development and suggested to improve the results and also suggested the activities in R & D through which, the exposure can be given to students.

- 4) Members proposed that application can be forwarded to obtain the status of Approved Research Centre (ARC) from University so that research activities can be enhanced. Chairman discussed with members about the facilities required to establish ARC and directed to carry out the necessary background work to discuss it again.
- 5) The Chairman and all the members decided to organize a meeting with all the stakeholders as this input is very useful to improve the quality further. The Chairman suggested to organize these meetings on any Sunday/any suitable day.
- 6) The Chairman directed the members about the academic and administrative audits both internal and external audits, to be conducted for the academic year.
- 7) The Chairman reviewed technical workshop/seminars conducted till now and directed all the members to plan to conduct technical workshop/seminars by inviting eminent people. Further, he encouraged to identify the key areas and people for this purpose.
- 8) The Chairman also enquired about the workshops/seminars or some activity on Intellectual Property Rights (IPR), Gender Equality and directed to conduct, if not done.
- 9) The Chairman reviewed the certificate courses which have been conducting for the students and suggested to add any other course further, if possible.
- 10) The Chairman asked all the members to encourage the students to take up internships during the semester gaps and summer and suggested to contact the Placement Officer to contact HR people of different companies for internships. Further, he suggested to encourage the first year students to take up Internships/trainings etc. to have more exposure right from first year onwards.
- 11) The Chairman discussed the requirement of faculty members department wise and asked the members to submit a consolidated report to initiate the recruitment process after getting approvals.
- 12) The Chairman discussed about R19 regulations and asked the members. Further, The Chairman of IQAC directed to inculcate the culture of 'Design Thinking' among students. Similarly, The Chairman alerted to check the laboratory equipment, consumables, books etc. required as per R19 regulations and submit the same immediately.
- 13) The Chairman reviewed and discussed about the trainings required to enhance the knowledge levels among the students and faculty members and suggested to identify the prominent areas to organize Seminars/Workshops/Any Activity to enhance their knowledge levels both technical and other necessary skills to grab the placement opportunities.
- 14) The Chairman reviewed and motivated all the members about NPTEL-SWAYAM online certifications, MOOCs and suggested everyone to take up any one course and obtain certification. Chairman again reminded that the college is also encouraging faculty members by paying the fee required to take up online certification courses and anticipated more number.
- 15) The Convener of IQAC recommended a few points in the meeting to enhance the quality in the campus:
 - ✓ To introduce skill-based certificate courses
 - ✓ To increase the research publications
 - ✓ To improve the quality in projects
 - ✓ To increase the registrations of MOOCs and NPTEL-SWAYAM
 - ✓ To encourage to take up Coursera/Udemy/Alison online certifications
 - ✓ To increase the Professional Bodies memberships along with incentives.

The Chairman suggested all the members to conduct and maintain the proctoring books periodically and suggested everyone to get them verified by the Principal. Finally The Chairman and the Convener thanked all the members present for their dedication and commitment in carrying out system successfully.

The meeting was concluded with thanks to the Chair.

Members attended the meeting on 05th November 2019

S. No.	Name of the person	Designation	Role	Signature
1	Dr A. Ramesh	Professor of EEE & Principal	Chairman	
2	Dr D.V.S.S.S.V. Prasad	Professor-ME	Coordinator	
3	Sri N. Satish Reddy	President, Sarojini Educational Society	Management Member	
4	Sri N. K. Deepak Reddy	Secretary, Sarojini Educational Society	Management Member	
5	Dr N. Suguna Reddy	Jt. secretary, Sarojini Educational Society	Management Member	
6	Dr M. Srinivasa Reddy	Educationist	BOG Member	
7	Sri G. Rama Krishna	HoD-ECE	Member	
8	Sri K. Manoj Kumar Reddy	HoD-EEE	Member	
9	Sri Y.K.S. Subba Rao	HoD-ME	Member	
10	Sri Ch. Naresh	HoD-CE	Member	
11	Dr Pulla S.V.V.S. R. Kumar	HoD-CSE	Member	
12	Dr T. Anil Kumar	HoD-PT	Member	
13	Dr N. Visalakshi	HoD-Management Studies (MBA)	Member	
14	Sri M. Srinivasu	HoD-H&BS	Member	
15	Dr G.S.N. Murty	Professor-CSE	Senior staff Member	
16	Sri T. Veeraj	Associate Professor-CSE	Senior staff Member	
17	Dr G. Meenakshi Sundaram	Professor-ECE	Senior staff Member	
18	Sri T.N.V.S. Rama Chandran	Administrative Officer	Member	
19	Sri Kunche Raja	Sarpanch-Surampalem Panchayat	Local Community Member	
20	Sri Karri Rama Reddy	General Manager, Vinayaka Boards, Peddapuram	Industry Member	
21	Smt. Pilli Sumalatha	Asst. Manager, Poorna Textiles, Peddapuram	Industry Nominee	
22	Sri S. Krishna Reddy	CEO & MD, Krify Software Technologies Pvt. Ltd.	Industry Nominee	
23	Mr B. Chandra Mouli	-	Parent Member	
24	Mr G. Krishna Satya Sai	III year B. Tech. (CSE)	Student Member	
25	Ms J. Surekha	III year B. Tech. (ECE)	Student Member	
26	Mr M. Ratan Chand	III Year B. Tech. (EEE)	Student Member	
27	Mr P. Ramesh	III Year B. Tech. (ME)	Student Member	
28	Ms B. Suvarna Sri	III Year B. Tech. (CSE)	Student Member	
29	Ms M. Priyanka	II Year MBA	Student Member	
30	Mr E. Ramakrishna Chaitanya	Alumni	Alumni Member	

ADITYA COLLEGE OF ENGINEERING

(Approved by AICTE, Permanently affiliated to JNTUK, Accredited by NAAC)

(Recognized under sections 2(f) & 12(B) of UGC Act 1956)

Aditya Nagar, Surampalem-533437, E. G. Dist., AP, Ph. 9963176662

ACOE/IQAC/2019-20/3/Circular

22.04.2020

CIRCULAR

All the members of the IQAC are hereby informed that online meeting will be held on 01st May 2020 at 2.30 PM with the following agenda:

AGENDA

- 1) Review of Pandemic situation and Lock downs by Govt. of India
- 2) Support to COVID infected staff members
- 3) Review of processes related to Academics and R & D
- 4) Review of NAAC reaccreditation work
- 5) Recommendations of IQAC
- 6) Any other point

Therefore, all the members of IQAC are required to join online meeting to be held using Microsoft Teams and the meeting link will be shared through WhatsApp groups.


PRINCIPAL

Cc to: All members of IQAC

ADITYA COLLEGE OF ENGINEERING

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Aditya Nagar, Surampalem-533437, E. G. Dist., AP, Ph. 9963176662

ACOE/IQAC/2019-20/3/Minutes

02-05-2020

MINUTES OF IQAC AY 2019-20

Date of meeting	01st May 2020	Duration	2.30 PM to 4.30 PM
Venue	Online meeting using Microsoft Teams		
Reference	ACOE/IQAC/2019-20/3/Circular dated 22nd April 2020		

The meeting of IQAC of Aditya College of Engineering held online on 01st May 2020 with the following agenda:

- 1) Review of Pandemic situation and Lock downs by Govt. of India
- 2) Support to COVID infected staff members
- 3) Review of processes related to Academics and R & D
- 4) Review of NAAC reaccreditation work
- 5) Recommendations of IQAC
- 6) Any other point

The meeting of IQAC Cell was commenced with the welcome note by Coordinator-IQAC, Dr DVSSSV Prasad to all the members present online. The points of the agenda were discussed and the resolutions were made. The Chairman-IQAC welcomed all the members to the meeting. Further, Chairman reviewed and discussed about the points of agenda.

MINUTES AND RESOLUTIONS

- 1) The Chairman enquired about the pandemic situation and discussed with each member about the situation in their living/residential areas and tried to assess the severity of COVID infected cases and further, he alerted all the members to be very careful and to take the precautions such as
 - a) Wash hands frequently
 - b) Wear mask when you go outside
 - c) Use sanitizer
 - d) Do not touch anything and if touched wash your hands immediately

The Chairman-IQAC said that Government of India imposed Lockdown 2.0 and all the business and entertainment establishments, schools, colleges and universities are shut down to break the chain of virus spread.

- 2) The Chairman informed the members that all the necessary support will be extended by the college to the members of staff infected with Corona Virus on intimation.
- 3) The Chair person reviewed the coverage of syllabus of all programmes with the heads of the departments:
 - a) It was brought to the notice of the Chair that 20 to 30% syllabus was left out in the second semester of AY 2019-2020.

- b) Chairman suggested the members that it will be notified when and how to complete the syllabus first, then laboratory sessions, also advised that syllabus for theory subjects can be completed by conducting online sessions.
 - c) Chairman advised all the members to involve in research activity and try to publish the papers in SCI, Scopus indexed journals.
 - d) Chairman also advised to come up with project proposals to be submitted to funding agencies and try to convert research ideas into patents and copyrights and necessary help will be extended by the college in this regard.
- 4) The Chairman reviewed NAAC work carried out by the staff members as per the new manual. Further, Chairman advised the members to stay at their home and carry out the NAAC work and to speed up the NAAC work. Chairman also encouraged the entire team to gear up further to improve the quality in our system to score more points in reaccreditation process.
- 5) The Convener of IQAC recommended a few points in the meeting:
- ✓ Conduct online meetings with stakeholders
 - ✓ Conduct online meeting with parents about the academics during pandemic situation
 - ✓ Conduct online classes for students to finish the left out syllabus and for further guidance
 - ✓ Conduct Seminars/Guest Lectures/Invited Talks online both for students and faculty members in different areas
 - ✓ Organize certificate online courses for students, if possible
 - ✓ Encourage faculty members and students to take COURSERA/UDEMY/ALISON online certifications

Members conveyed the Chair that already few faculty members are in process of acquiring the online certifications, attending online seminars/workshops etc and the Chairman appreciated everyone for their enthusiasm and advised to keep it up.

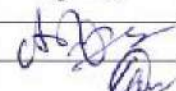


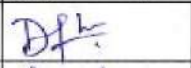
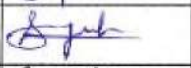
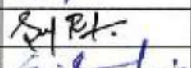
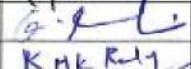
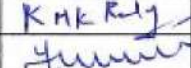
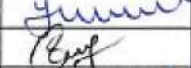

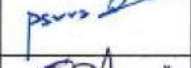
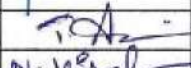
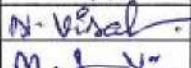
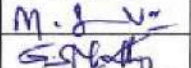

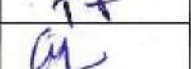

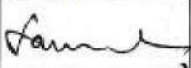
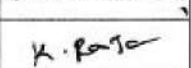
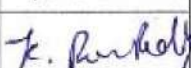
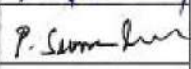
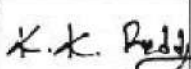

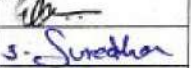
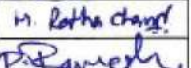
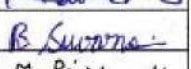
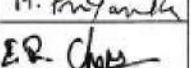
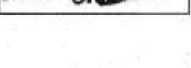

The Chairman finally suggested the following points to all the members:

- Take every care and break the chain of Corona Virus.
- Advised all the members to check all the possibilities to conduct Seminars/Guest Lectures/Invited Talks online both for the students and faculty members.
- Advised the faculty members to attend ENGLISH language sessions online which is being conducted by the department of English.
- Advised the faculty members to attend online sessions related to RESEARCH for all the departments which are being conducted by R&D Cell.
- Advised the faculty members to attend SANFOUNDRY online certifications and Hackers Rank assessment to strengthen their knowledge further.
- Directed all the faculty members to take COURSERA/UDEMY/ALISON online certifications in the courses of their choice.
- Advised the members to direct the students also to take COURSERA online certifications of their choice.
- Online meeting with parents will be planned to appraise them about the pandemic situation and about the academics of their wards.
- Advised all the members to be in touch with each other and help each other wherever and whenever necessary and all the updates will be given to all, through WhatsApp groups, Email and SMS.
- Attend the meetings without fail for all the updates about the functioning of college.

Finally The Chairman and the Convener thanked all the members for their presence online and the meeting was concluded with thanks to the Chair.

Members attended online meeting on 01st May 2020

NOTE: Signatures of members are taken after the college is reopened.

S. No.	Name of the person	Designation	Role	Signature
1	Dr A. Ramesh	Professor of EEE & Principal	Chairman	
2	Dr D.V.S.S.V. Prasad	Professor-ME	Coordinator	
3	Sri N. Satish Reddy	President, Sarojini Educational Society	Management Member	
4	Sri N. K. Deepak Reddy	Secretary, Sarojini Educational Society	Management Member	
5	Dr N. Suguna Reddy	Jt. secretary, Sarojini Educational Society	Management Member	
6	Dr M. Srinivasa Reddy	Educationist	BOG Member	
7	Sri G. Rama Krishna	HoD-ECE	Member	
8	Sri K. Manoj Kumar Reddy	HoD-EEE	Member	
9	Sri Y.K.S. Subba Rao	HoD-ME	Member	
10	Sri Ch. Naresh	HoD-CE	Member	
11	Dr Pullela S.V.V.S. R. Kumar	HoD-CSE	Member	
12	Dr T. Anil Kumar	HoD-PT	Member	
13	Dr N. Visalakshi	HoD-Management Studies (MBA)	Member	
14	Sri M. Srinivasu	HoD-H&BS	Member	
15	Dr G.S.N. Murty	Professor-CSE	Senior staff Member	
16	Sri T. Veeraju	Associate Professor-CSE	Senior staff Member	
17	Dr G. Meenakshi Sundaram	Professor-ECE	Senior staff Member	
18	Sri T.N.V.S. Rama Chandran	Administrative Officer	Member	
19	Sri Kunche Raja	Sarpanch-Surampalem Panchayat	Local Community Member	
20	Sri Karri Rama Reddy	General Manager, Vinayaka Boards, Peddapuram	Industry Member	
21	Smt. Pilli Sumalatha	Asst. Manager, Poorna Textiles, Peddapuram	Industry Nominee	
22	Sri S. Krishna Reddy	CEO & MD, Krify Software Technologies Pvt. Ltd.	Industry Nominee	
23	Mr B. Chandra Mouli	--	Parent Member	
24	Mr G. Krishna Satya Sai	III year B. Tech. (CSE)	Student Member	
25	Ms J. Surekha	III year B. Tech. (ECE)	Student Member	
26	Mr M. Ratan Chand	III Year B. Tech. (EEE)	Student Member	
27	Mr P. Ramesh	III Year B. Tech. (ME)	Student Member	
28	Ms B. Suvarna Sri	III Year B. Tech. (CSE)	Student Member	
29	Ms M. Priyanka	II Year MBA	Student Member	
30	Mr E. Ramakrishna Chaitanya	Alumni	Alumni Member	