

Aditya Nagar, ADB Road, Surampalem - 533437

Ref. ACET - IQMC / 2021 - 22 / CO

Date: 16-08-2021

# Internal Quality Management Committee – Convening Order AY 2021 – 2022

The Principal has constituted the college Internal Quality Management Committee with the following members for the academic year 2021 – 22 to take up the audit of both Academic and Administrative activities.

S No	the Committee Members	Designation	Role
	Dr. 1 K Rama Krishna Rao	Principal	Chairman
2	Dr. A Rama Krishna	Dean	Member
$\frac{3}{4}$	Dr. T Srihari	Professor	Coordinator-1
5	Mrs. V Preethi	Asst. Professor	Coordinator-2
6	Mrs. Jalligampala Divya Lalitha Sri	Asst. Professor	Coordinator-3
$\frac{0}{7}$	Mr. Sayapanayani Siyacharan Mr. Rajesh Murari	HoD - CE	Member
8	Dr. Puli Danaiah	HoD - EEE	Member
9	Dr. Rayudu V V Krishna	HoD - ME	Member
10	Dr. Muthevi Anil Kumar	HoD - ECE	Member
11	Mr. R V V N Bheema Rao	HoD - CSE	Member
12	Dr. Kolli Chandra Sekhar	HoD - 11	Member
1.3	Mrs. A Vijaya Bhargavi	HoD - MCA	Member
14	Dr. Buddana Suryanarayana Murthy	HoD - MBA	Member
1.	Mr. Raj Kamal Aokit	HoD - H & BS	Member
15	13P31A0546	Alumni	Member
16	Mr. Adigarla Uday 13P31A0251	Alumni	Member

Copy to:

1. All member of the Committee

2. IQAC



Principal
PRINCIPAL
Aditya College of
Engineering & Technology
SURAMPALEM- 533 437



#### ADITYA COLLEGE OF ENGINEERING & TECHNOLOGY

Aditya Nagar, ADB Road, Surampalem 533437

### INTERNAL QUALITY MANAGEMENT COMMITEE

#### STANDARD OPERATING PROCEDURE (SOP)

By following the circular issued from IQAC to plan an Internal Quality Management Committee, the accompanying method is being prepared for implementation.

- 1) A Circular will be issued regarding the audit process to the heads of the departments 15 days in advance
- 2) As per the instructions given by the principal, IQMC will form an audit committee which consists of senior members representing all the departments. The IQMC coordinator will explain the roles and responsibilities of the committee.
- 3) The Audit will be done once in an Academic year in every department.
- 4) The committee will review the below mentioned files during audit.
  - (i) Course files
  - (ii) Lab File audit
  - (iii) Personal file
  - (iv) Project file
  - (v) Department audit
- 4) At the authoritative level the accompanying reports are to be evaluated by the advisory group

The committee will hand over the audit report to the head of the department for action taken and explanation to IQAC chairman.



PRINCIPAL
Adityn College of
Engineering & Technology
SURAMPALEM-533 437



Aditya Nagar, ADB Road, Surampalem - 533437

Ref: ACET/IQMC/2021-22/cir/01

Date:06-12-2021

### **CIRCULAR**

All the members of INTENAL QUALITY MANAGEMENT COMMITTEE (IQMC) are informed to attend a meeting on 08-12-2021 at 03:30PM. All are requested to attend the meeting without fail.

The agenda of the meeting is:

- 1) Conducting departmental audit of academic files viz.,
  - a) Department files
  - b) Course files
  - c) Personal files
  - d) Lab files
  - e) Project files
- 2) Identification of IQMC representatives to audit the files and affixing of signatures.
- 3) Any other point with the permission of chairman



Aditya Nagar, ADB Road, Surampalem - 533437

ACET/PRINCIPAL/IQMC/ A.Y-2021-22

Date:07-02-2022

#### **CIRCULAR**

The following faculty members are appointed as Academic Auditors for auditing Course Files, Personal Files, Lab Files, Project Files and Other Department Files in every department of the College on behalf of IQMC, ACET.

S. NO	DEPARTMENT	ACADEMIC AUDITORS	PHONE NUMBER
1	CSE	B. Manikyala Rao	9640380333
		N.Sunil	9848325165
2	IT	K. Naga Bhargavi	8919776949
3	EEE	R. Srinivas	7731078885
		U.V.P.Lavanya	9849024589
4	МЕСН	Dr. Stanley	9160048124
		Dr.Pramod Kumar	7903406446
5	CIVIL	Dr. Gnanananda Rao	9491789380
		Dr. Ch. Dheeraj Kumar Reddy	9177556962
	ECE	K. Jayaram Kumar	9032235282
6		A. Rama Vasantha	9949974343
		Dr. B. Vijaya Sri	7732096663
		I. Ramesh Raja	7729996263
7	H&BS	Dr. N. Rajeswara rao	9701720827

IQMC Co-ordinator



Aditya Nagar, ADB Road, Surampalem - 533437

Ref: ACET/IQMC/2021-22/MOM/01

Date: 08-12-2021

### Minutes of Meeting

Ref: ACET/IQMC/2021-22/cir/01

Agenda: Conducting departmental audit of academic files viz.,

- a) Department files
- b) Course files
- c) Personal files
- d) Lab files
- e) Project files

The chairman of IQMC has addressed the members and discussed the following points:

- 1. The functions to be performed by the members.
- 2. Identification of IQMC representatives to conduct auditing of various academic files of all the departments including H&BS.
- 3. The IQMC representatives are
- 1. Dr.T.Srihari,
- 2. Mrs.V.Preethi
- 3. Mrs.J.Divya lalitha sri
- 4. The frequency of meeting of the IQMC members is two times in a year The meeting is ended with Vote Of Thanks.

Coordinators



Aditya Nagar, ADB Road, Surampalem - 533437

Ref: ACET/IQMC/2021-22/cir/02

Date: 14-02-2022

#### CIRCULAR

All the members of INTENAL QUALITY MANAGEMENT COMMITTEE (IQMC) are informed to attend a meeting on 15-02-2022 at 03:30PM. All are requested to attend the meeting without fail.

### The agenda of the meeting is:

- 1) Conducting departmental audit of academic files viz.,
  - a) Department files
  - b) Course files
  - c) Personal files
  - d) Lab files
  - e) Project files
- 2) Any other point with the permission of chairman



Aditya Nagar, ADB Road, Surampalem - 533437

ACET/PRINCIPAL/IQMC/ 2021-22 /cir/03

Date:07-02-2022

#### **CIRCULAR**

The following faculty members are appointed as Academic Auditors for auditing Course Files, Personal Files, Lab Files, Project Files and Other Department Files in every department of the College on behalf of IQMC, ACET.

S. NO	DEPARTMENT	ACADEMIC AUDITORS	PHONE NUMBER
1	CSE	B. Manikyala Rao	9640380333
		N.Sunil	9848325165
2	IT	K. Naga Bhargavi	8919776949
3	EEE	R. Srinivas	7731078885
		U.V.P.Lavanya	9849024589
4	MECH	Dr. Stanley	9160048124
		Dr.Pramod Kumar	7903406446
5	CIVIL	Dr. Gnanananda Rao	9491789380
		Dr. Ch. Dheeraj Kumar Reddy	9177556962
		K. Jayaram Kumar	9032235282
6	ECE	A. Rama Vasantha	9949974343
		Dr. B. Vijaya Sri	7732096663
		I. Ramesh Raja	7729996263
7	H&BS	Dr. N. Rajeswara rao	9701720827

**IQMC Co-ordinator** 

PRINCIPAL

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Aditya Nagar, ADB Road, Surampalem – 533437

# Internal Quality Assurance Cell (IQAC)

Date: 15-03-2022

To The HOD CIVIL **ACET** Surampalem.

Sir,

Sub: Fact finding report of your department during academic audit-Reg

After reviewing the information submitted by the department for the academic year 2021-22 and interacting with the faculty of the department the following observations are made by the IQAC team and requested to suggest action plan towards quality enhancement

3.110	Items	30
1	Course file Audit	Observations  1.Lecture notes should be handwritten rather than printed. It is advised to keep the topics beyond the syllabus and a summary of all topics beyond the syllabus.
2	Laboratory file Audit	2. There is no lesson plan in some course files.  1. Keep the manufacturer's equipment operation manual, which is not found in some lab files.  2. The lab timetable is missing from the lab file, and the schedule of end practical examinations is missing from the lab file, and the schedule of end.
3	Dept Audit	1. Faculty publications should be increased, and more industry guest lectures should be scheduled.  2. Encourage faculty to apply for funded research projects.  3. Technical FDPs, expert lectures and sominant and seminant and
4	Student life time learning skills enhancement audit	be arranged at least once a semester by individual departments.  1. Inspire students to enrol in foreign language classes such as German or French.  2. In order to gain engineering knowledge, encourage all students to register for NPTEL and Course Era certifications.
5	Teaching methodologies audit	Each faculty member is encouraged to use innovative teaching methods which will aid in the achievement of outcome-based education

Signature of member of audit team

Name & signature:

[QAC Convener]

Name & signature:

[M. Rayramu]

**IQAC** Chairperson

Principal



Aditya Nagar, ADB Road, Surampalem – 533437

#### Internal Quality Assurance Cell (IQAC)

Date: 16-03-2022

To The HOD ME ACET Surampalem.

Sir,

Sub: Fact finding report of your department during academic audit-Reg

After reviewing the information submitted by the department for the academic year 2021-22 and interacting with the faculty of the department the following observations are made by the IQAC team and requested to suggest action

plan towards quality enhancement

S.no	wards quality enhancement	Ol distribution
	Items	Observations
1	Course file Audit	1. Reference book followed for the course and its cover page zerox is not
		included.
		2.A list of PPT/Videos along with CDs information is not shown
2	Laboratory file Audit	1. Keep a list of major and minor projects completed by students in this lab, along with documentation.
3	Dept Audit	1.Boost the number of faculty publications in prestigious journals.Each semester, the entire faculty must produce at least one publication.
		2.A faculty-led NPTEL course will be made mandatory each semester.
		3.Encourage faculty to enroll in Ph.D. programmes at IITs/NITs/Universities, both part-time and full-time.
		4. Technical FDP, expert lectures, seminars, and other events to be organized by individual departments at least once a semester.
		5. Encourage faculty and students to apply for research grants.
4	Student life time learning skills	1. Encourage students to register for learning foreign languages viz., German, French etc.
	enhancement audit	2.Instead of looking for jobs, encourage students to engage in entrepreneurial / start-up activities.
5	Teaching methodologies audit	1. Conducting /organizing of group discussion on various technical topics of state-of –art related to current course.
	*	2. Each faculty member is encouraged to use innovative teaching methods, which will aid in the achievement of outcome-based education.

Signature of member of audit team

Name & signature:

Darch vy Rogh

w. V. Yveeth

Principal

**IQAC** Chairperson

IOAC Convener

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Aditya Nagar, ADB Road, Surampalem - 533437

#### Internal Quality Assurance Cell (IQAC)

Date: 15-03-2022

To The HOD EEE **ACET** Surampalem.

Sir,

Sub: Fact finding report of your department during academic audit-Reg

After reviewing the information submitted by the department for the academic year 2021-22 and interacting with the faculty of the department the following observations are made by the IQAC team and requested to suggest action plan towards quality enhancement

S.n	Items	Observations
0		
1	Course file Audit	1. Some course files lack an academic calendar. A copy of the timetable is also missing.
	Audit	2.Advised to keep the topics beyond the syllabus and a summary of all topics beyond the syllabus.
		3. There should be written lecture notes in the course file.
2	Laboratory	1.Modal practical end examination questions are missing from the lab file.
	file Audit	2.Additional experiments should be listed in the lab file.
3	Dept Audit	<ol> <li>Increase the number of publications by faculty in prestigious journals. Each semester, the entire faculty must produce at least one publication.</li> <li>Each semester, faculty NPTEL courses will be made mandatory, and students will be encouraged to enrol in cross-disciplinary courses.</li> </ol>
4	Student life time learning skills enhancement audit	1.Inspire students to take the GATE/CAT/GMAT.  2.Train students to apply for civil service/engineering services, etc., and encourage students to enrol in foreign language classes, such as German and French.  3.Instead of looking for jobs, encourage students to engage in entrepreneurial/start-up activities.
5	Teaching methodologi es audit	Each faculty member is encouraged to use innovative teaching methods to help achieve outcome-based education.

Name & signature: On this Roghammadaran.

IQAC Convener Ch. Raghammadaran.

**IQAC** Chairperson

Principal



Aditya Nagar, ADB Road, Surampalem – 533437

### Internal Quality Assurance Cell (IQAC)

Date: 14-03-2022

To The HOD ECE **ACET** Surampalem.

Sir,

Sub: Fact finding report of your department during academic audit-Reg

After reviewing the information submitted by the department for the academic year 2021-22 and interacting with the faculty of the department the following observations are made by the IQAC team and requested to suggest action

plan towards quality enhancement

S.no	Items	Observations
1	Course file Audit	1. Result analysis at the end of the courses is not found in few files.
		2.keep slow learners and advanced learners list and its evidence of conducting remedial classes.
2	T 1	3.Advised to maintain the topics beyond the syllabus and summary of all topics beyond the syllabus need to be maintained.
2	Laboratory file Audit	1.Maintain student and master manuel prepared by the department with additional experiments.
		2. Keep the manufacturer's equipment operation manual, which is not commonly found in lab files.
3	Dept Audit	1.Conferences not organized.     2.Research publications are low     3 workshops organized for for the state of the s
4	Student life time	3.workshops organized for faculty and students are low in number.
•	learning skills enhancement audit	1.students participations in workshops, internships, seminars outside the college is low. 2. Train students to appear for civil service/engineering services etc., Encourage students to register for learning foreign languages viz., German, French etc
5	Teaching methodologies audit	1.Conducting technical quiz in every course at the end of each unit.     2.Inovative teaching methodologies are practiced by only few faculty. Each faculty member is encouraged to use innovative teaching methods, which will aid in the achievement of outcome-based education

Signature of member of audit team

Name & signature: **IQAC** Convener

**IQAC** Chairperson Principal



Aditya Nagar, ADB Road, Surampalem - 533437

#### Internal Quality Assurance Cell (IQAC)

Date: 14-03-2022

To The HOD CSE **ACET** Surampalem.

Sir,

Sub: Fact finding report of your department during academic audit-Reg

After reviewing the information submitted by the department for the academic year 2021-22 and interacting with the faculty of the department the following observations are made by the IQAC team and requested to suggest action plan towards quality enhancement

S.no	Items	Observations
1	Course file Audit	1. List of student certification in relevant to NPTEL courses is not found.
		2. Gaps should be identified and addressed by few faculty.
2	Laboratory file Audit	1.List of working models/prototypes/products with proper documents is missing for few faculties 2.Euipment operation Manuel provided by the manufacturer is not found in few labs.
3	Dept Audit	1.Result analysis file should be properly maintained.     2.NPTEL course by faculty are to be made mandatory per semester and also encourage to enroll in interdisciplinary course     3. The MOU's with the industry and activities in department like guest lectures, industrial visits for students & faculty should be in good number.
4	Student life time learning skills enhancement audit	1.External participation of students is found to be low.     2.professional bodies activities should be increased.     3.Participation of students in internships are found to be very few.

Inovative teaching methodologies are practiced by only few faculty.

audit

Teaching methodologies

Name & signature: Dr. Rycher Roghamendra.

I Divy a Drum

Name & signature: Dr. Rycher Roghamendra.

IQAC Convener

**IQAC** Chairperson

Principal



Aditya Nagar, ADB Road, Surampalem – 533437

### Internal Quality Assurance Cell (IQAC)

Date: 16-03-2022

To

The HOD IT ACET Surampalem.

Sir,

Sub: Fact finding report of your department during academic audit-Reg

After reviewing the information submitted by the department for the academic year 2021-22 and interacting with the faculty of the department the following observations are made by the IQAC team and requested to suggest action

S.no	Items	
1		Observations
1	Course file Audit	1. Previous university question papers are not available in some of the course files.
		2.Unit wise short and Long answer question bank is not available in some of the course files.
2	Laboratory file Audit	1.Cycle charts are not available
		2.Lab time table is not in some lab files
3	Dept Audit	1.Guest lectures provided are very less.
		2.Research publications by faculty are not adequate, professional body activities are very less.
		2.Increase the MOU's with the industry and activities in department like guest lectures, industrial visits for students & faculty.
		3. More guest lectures from the indust should be arranged for students ,Encourage faculty & students to apply for funded research projects.
4	Student life time learning skills enhancement audit	1. Encourage all the students to register for NPTEL & Course Era certifications for the student to achieve knowledge in Engineering.
		2. Encourage students to participate in seminars/conferences/workshops and also
5	Teaching methodologies audit	make them to participate in competitions at national and international levels.  Each faculty member is encouraged to use innovative teaching methods, Peer Teaching, Blended Learning, which will aid in the achievement of outcome-based education

Name & signature: Chr. Lagrana J. Diwo

**IQAC** Chairperson Principal



Aditya Nagar, ADB Road, Surampalem - 533437

Internal Quality Assurance Cell (IQAC)

Date: 16-03-2022

To The HOD MCA ACET Surampalem.

Sir, Sub: Fact finding report of your department during academic audit- Reg

After reviewing the information submitted by the department for the academic year 2021-22 and interacting with the faculty of the department the following observations are made by the IQAC team and requested to suggest action

plan towards quality enhancement

S.no	ltems	Observations
1	Course file Audit	1. List of slow and advanced learners information is not included in some course files.  2. Advised to maintain the topics beyond the syllabus and summary of all topics beyond the syllabus need to be maintained.
2	Laboratory file Audit	Major equipment list is not provided in some lab files.     Do's & Don'ts information is not provided in the lab files.Keep a list of major and minor projects completed by students in this lab, along with documentation.     List of working models/prototypes/products is not available in some lab files.
3	Dept Audit	<ol> <li>Seminars/training programs for both students and staff should be arranged more frequently.</li> <li>Increase the number of faculty publications in reputed journals. The entire faculty must produce at least one publication per semester.</li> <li>NPTEL course by faculty are to be made mandatory per semester and also encourage to enroll in interdisciplinary course</li> <li>More faculty should be deputed for faculty development programs.</li> </ol>
4	Student life time learning skills enhancement audit	1. Encourage all the students to Self-taught courses (eg. learning a new language, researching a topic of interest, subscribing to a podcast, etc)  2. Learning to use a new technology (smart devices, new software applications, etc)
5	Teaching methodologies audit	1. Encourage students to give seminars on topic of their choice on advanced topics/state-of-art technology in every course.  Each faculty member is encouraged to use innovative teaching methods, which will aid in the achievement of outcome-based education.

Signature of member of audit team

Name & signature: Drich V. Raghammban.

IQAC Convener Chr. Ragham.

**IQAC** Chairperson

Principal



Aditya Nagar, ADB Road, Surampalem – 533437

#### Department of Civil Engineering

To The Principal, ACET, Surampalem.

Sir.

Sub: Compliance report -Reg

Ref-observations of academic audit committee

Your observations, made during academic auditing for AY-2021-22 of our department, were discussed at length in our departmental meeting and we unanimously resolved to rectify the lapses/mistakes committed by our faculty in maintaining the files pertaining to Academic audit committee.

Regarding maintaining academic standards viz.,

- Proper course files
- Lab manuals
- Conducting of sufficient no. of conferences/workshops/seminars for students
- Deputing faculty for FDP's and
- Adoption of innovative teaching methodologies, we will follow your guidelines in future.

20-04-2022 Date:

Copy to IQAC

Head of the Department Head of the Department Dept.of CE

Aditya College of reineering & Technology

URAMPALEM-533 437



Aditya Nagar, ADB Road, Surampalem – 533437

#### Department of Mechanical Engineering

To The Principal, ACET, Surampalem.

Sir,

Sub: Compliance report -Reg
Ref-observations of academic audit committee

Your observations, made during academic auditing for AY- 2021-22 of our department, were discussed at length in our departmental meeting and we unanimously resolved to rectify the lapses/mistakes committed by our faculty in maintaining the files pertaining to Academic audit committee.

Regarding maintaining academic standards viz.,

- Maintenance of course files
- Lab record readings
- Conducting a greater number of activities for real time exposure of students
- · Improving faculty academics and
- Usage of new methodologies, we will follow your guidelines in future.

Date: 20-04-2022

Head of the Department

Copy to IQAC

Head of the Department
Dept.of ME
Aditya College of Engineering
& Technology
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Aditya Nagar, ADB Road, Surampalem - 533437

#### Department of Electrical & Electronics Engineering

To The Principal, ACET, Surampalem.

Sir,

Sub: Compliance report -Reg

Ref - observations of academic audit committee

Your observations, made during academic auditing for AY- 2021-22 of our department, were discussed at length in our departmental meeting and we unanimously resolved to rectify the lapses/mistakes committed by our faculty in maintaining the files pertaining to Academic audit committee.

Regarding maintaining academic standards viz.,

- Course files maintenance
- Lab registers
- Maintenance of equipment in the lab
- Conducting of sufficient no. of conferences/workshops/seminars
- Deputing faculty for FDP's and
- Implementing more innovative tools in curriculum, we will follow your guidelines in future.

Date: 21-04-2022

Head of the Department read of the Departme.

Dept.of EEE

Adreja College of engineering & Technolog JRAMPALEM 533 4

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Aditya Nagar, ADB Road, Surampalem – 533437

# Department of Electronics & Communication Engineering

To The Principal, ACET, Surampalem.

Sir.

Sub: Compliance report -Reg Ref - observations of academic audit committee

Your observations, made during academic auditing for AY- 2021-22 of our department, were discussed at length in our departmental meeting and we unanimously resolved to rectify the lapses/mistakes committed by our faculty in maintaining the files pertaining to Academic audit committee.

Regarding maintaining academic standards viz.,

- Proper course files
- Lab equipment maintenance
- Interdisciplinary projects
- More training programs for students
- Faculty for FDP's, we will follow your guidelines in future.

Date: 20-04-2022

Copy to IQAC

Head of the Department Head of the Department Dept.of ECE Aditya College of

**Engineering & Technology** SURAMPALEM-533 437



Aditya Nagar, ADB Road, Surampalem – 533437

Department of Computer Science & Engineering

To The Principal, ACET, Surampalem.

Sir,

Sub: Compliance report -Reg

Ref - observations of academic audit committee

Your observations, made during academic auditing for AY- 2021-22 of our department, were discussed at length in our departmental meeting and we unanimously resolved to rectify the lapses/mistakes committed by our faculty in maintaining the files pertaining to Academic audit committee.

Regarding maintaining academic standards viz.,

- Maintenance of course files
- Lab evaluation
- Faculty academics improvement
- Student training programs
- Implementation of ICT in curriculum, we will follow your guidelines in future.

Date: 21-04-2022

Head of the Department

Head of the Department
Dept. of CSE
Aditya College of

rineering & Technolo

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Aditya Nagar, ADB Road, Surampalem - 533437

#### Department of Information Technology

To The Principal, ACET, Surampalem.

Sir,

Sub: Compliance report -Reg Ref - observations of academic audit committee

Your observations, made during academic auditing for AY- 2021-22 of our department, were discussed at length in our departmental meeting and we unanimously resolved to rectify the lapses/mistakes committed by our faculty in maintaining the files pertaining to Academic audit committee.

Regarding maintaining academic standards viz.,

- · Maintenance of course files
- Lab evaluation
- · Faculty academics improvement
- Student training programs
- Implementation of ICT in curriculum, we will follow your guidelines in future.

Date: 22-04-2022

Head of the Department

Head of the Department
Dept.of IT

Aditya College of Engineering & Technology SURAMPALEM - 533 437

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# Aditya College of Engineering & Technology

Aditya Nagar, ADB Road, Surampalem - 533437

#### Department of Humanities & Basic Sciences

To

The Principal, ACET, Surampalem.

Sir,

Sub: Compliance report -Reg

Ref - observations of academic audit committee

Your observations, made during academic auditing for AY- 2021-22 of our department, were discussed at length in our departmental meeting and we unanimously resolved to rectify the lapses/mistakes committed by our faculty in maintaining the files pertaining to Academic audit committee.

Regarding maintaining academic standards viz.,

- Course files maintenance
- Lab registers
- Maintenance of equipment in the lab
- Conducting of sufficient no. of conferences/workshops/seminars
- Deputing faculty for FDP's and
- Implementing more innovative tools in curriculum, we will follow your guidelines in future.

23-04-2022 Date:

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Head of the Department Dept.of H&BS Entineering & Technology

KAMPALEM-533 437

### Department of Master of Computer Applications

To The Principal, ACET, Surampalem.

Sir,

Sub: Compliance report -Reg

Ref - observations of academic audit committee

Your observations, made during academic auditing for AY-2021-22 of our department, were discussed at length in our departmental meeting and we unanimously resolved to rectify the lapses/mistakes committed by our faculty in maintaining the files pertaining to Academic audit committee.

Regarding maintaining academic standards viz.,

- Maintenance of course files
- Lab evaluation
- Faculty academics improvement
- Student training programs
- Implementation of ICT in curriculum, we will follow your guidelines in future.

Date:20-04-2022

Head of the Department

Head of the Department Dept.of MCA

itya College of Engineering & Technology

SURAMPALEM - 533 437

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