



ADITYA ENGINEERING COLLEGE

An Autonomous Institution

Approved by AICTE • Permanently Affiliated to JNTUK • Accredited by NAAC with 'A' Grade
Recognised by UGC under sections 2(f) and 12(B) of UGC Act, 1956

Aditya Nagar, ADB Road, Surampalem - 533437, Near Kakinada, E.G.Dt., Ph:99498 76662

Date: 01-07-2021

CIRCULAR

All the faculty are informed that there will be a meeting on 03-07-2021 to discuss about the code of conduct for the forthcoming academic year 2021-22. The meeting will be held in Seminar Hall, Cotton Bhavan at 3:30.PM. Hence, all the faculty are informed to attend the meeting without fail.

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Cc: All Staff

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Monitoring Committee for Code of Conduct

Report on Monitoring Committee for Code of Conduct for staff

An Annual Awareness programme on Code of Conduct for staff conducted on 03-07-2021. The main objective of this programme is to ensure Code of Ethics and Values in Teaching staff, supportive staff and non-teaching staff.

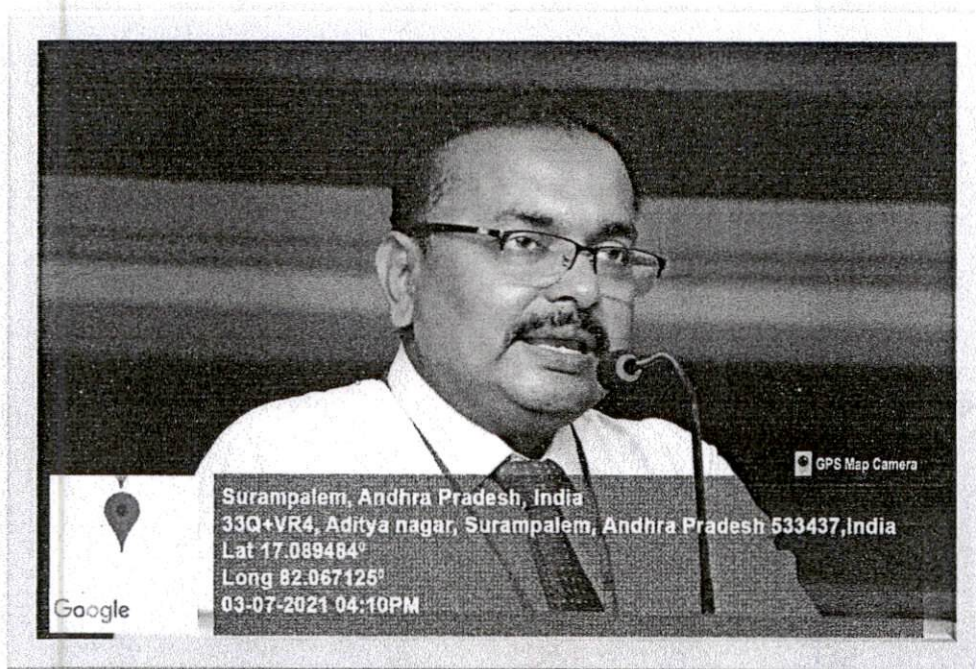
Staff is sensitized on the following aspects related to code of conduct of the institute by the principal:

- All the teaching staff should maintain dignity with respective of their position.
- Faculty should encourage students to involve in co-curricular and extra-curricular activities to enhance their all round performance.
- Faculty should change their mode on teaching based on the standard of the student.
- Faculty should try to foster good, ethical and human values in students.
- Faculty should be ready at their end to guide and motivate the students in and around the college.
- Faculty should not show any discrimination on any students on the grounds of caste, religion and gender.
- Every faculty should work with dedication and deliver their duties towards the organizational growth.
- Faculty should not involve in any unlawful activities in and outside the college.
- Faculty should take care of student's examination and admission.
- Faculty should not get themselves in any unethical practices.
- All the staff members should maintain a healthy relationship with each other, parents and guardians.
- All the staff should use proper channel to deliver their duties effectively.
- All the staff should maintain cleanliness and hygiene in college.
- Staff should keep college premises clean and green.
- Staff should not involve in any indirect trade or business.

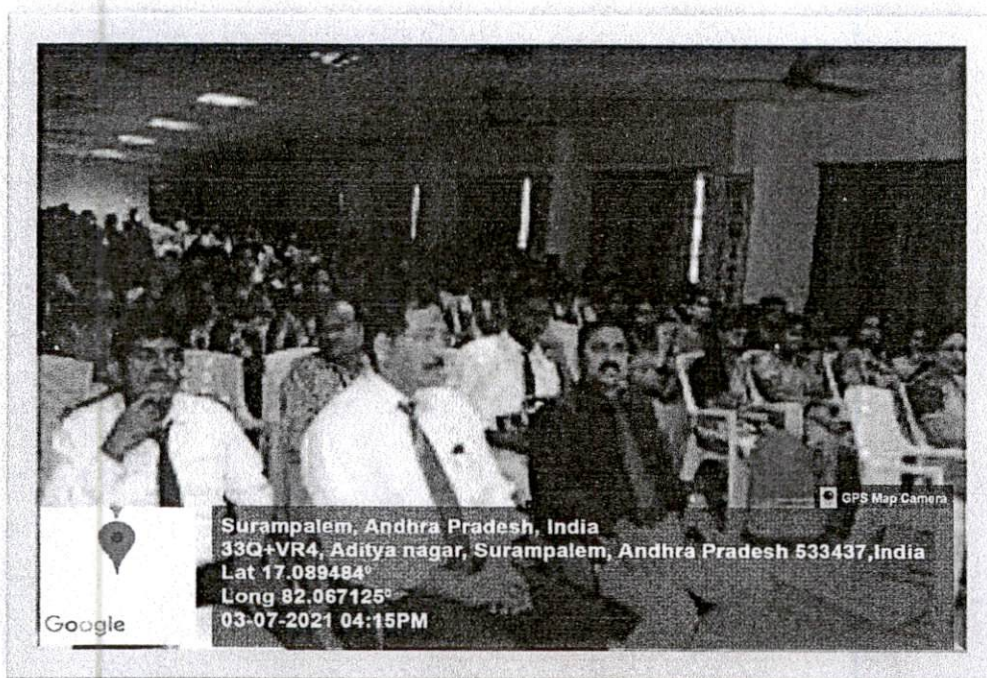
Closing remarks:

The convener of monitoring committee for code of conduct thanked Principal for sensitizing and creating awareness on code of conduct to be followed by teachers and staff.

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Code of Conduct programme for faculty on 03-07-2021



Faculty attended for Code of Conduct on 03-07-2021

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Date: 06-07-2021

CIRCULAR

All the class representatives are informed that there will be a meeting on 07-07-2021 to discuss about the following points for the coming academic year 2021-22. The meeting will be held in Seminar Hall, Cotton Bhavan at 2:30 PM. In this connection all the class representatives are instructed to attend the meeting without fail.

Cc: All HoD's & Students

S. H.

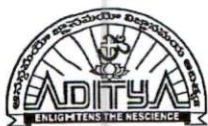
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Monitoring Committee for Code of Conduct

Report on Monitoring Committee for Code of Conduct for students

An annual awareness programme on Code of Conduct for students is conducted on 07-07-2021. The main objective of this programme is to ensure discipline and good behavior by maintaining code of conduct in college premises.

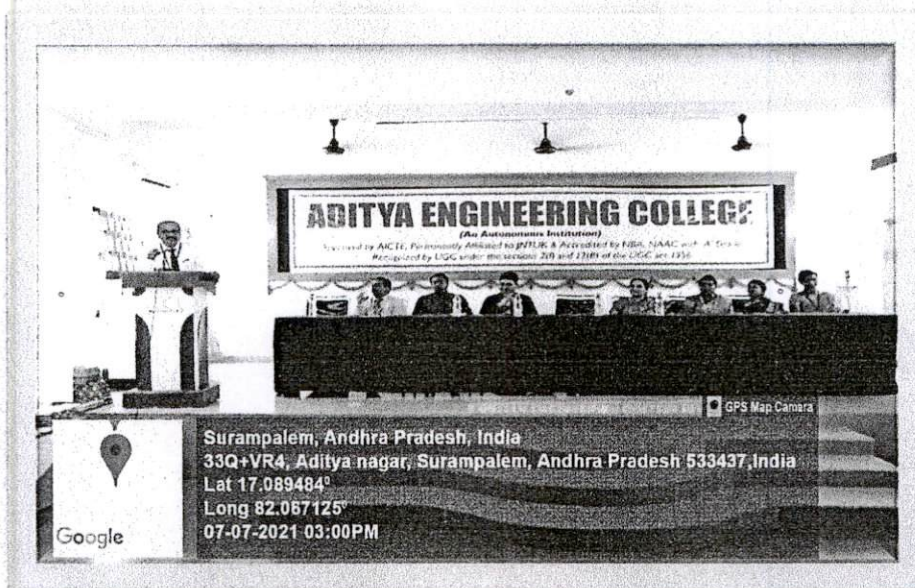
Students are sensitized on the following aspects related to code of conduct of the institute by the principal:

- Students should adhere to the rules and regulations of the college and maintain harmony.
- Students should have a minimum 75% of attendance to appear for the end examinations according to university norms.
- Students should participate actively in the activities conducted by the college.
- Students are strictly instructed not to use mobile phones in the classroom and libraries.
- Resident students should maintain discipline and use all the facilities efficiently.
- Students should not involve in any unlawful activities in and outside the college.
- Students could utilize the facilities like Library and E-classrooms to learn efficiently to enhance their skills.
- Students should not involve themselves in ragging and in-disciplinary activities, which are against to the rules of the college.
- Students are advised to utilize the time and reach their goals with the help of the college resources.

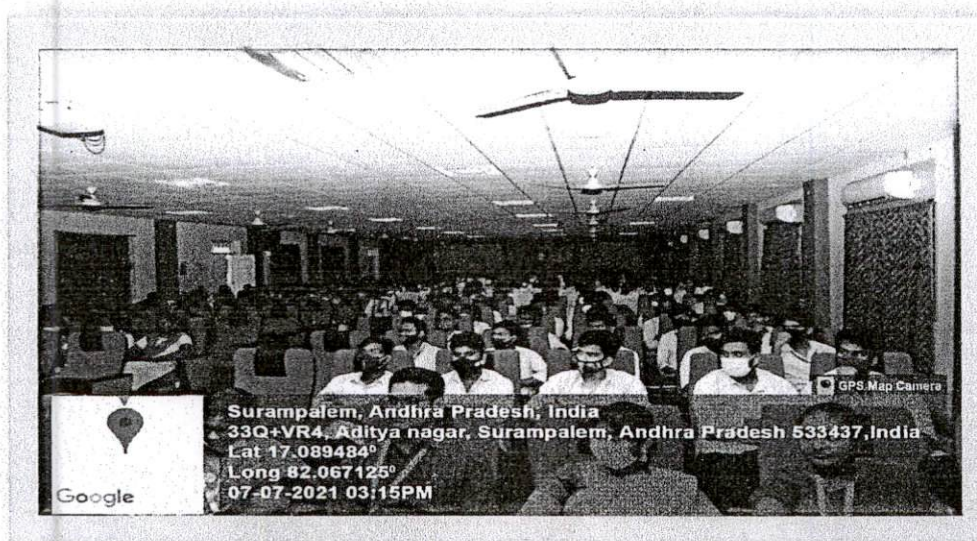
Closing remarks:

The convener of monitoring committee for code of conduct thanked Principal for sensitizing and creating awareness on code of conduct to be followed by students.

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Code of Conduct programme for students on 07-07-2021



Students attended for Code of Conduct programme on 07-07-2021

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