

ADITYA ENGINEERING COLLEGE

An Autonomous Institution

Approved by AICTE • Permanently Affiliated to JNTUK • Accredited by NAAC with 'A' Grade

Recognised by UGC under sections 2(f) and 12(B) of UGC Act, 1956

Aditya Nagar, ADB Road, Surampalem - 533437, Near Kakinada, E.G.Dt., Ph:99498 76662

Date: 1-7-2019

CIRCULAR

All the faculty are informed that there will be a meeting on 3-7-2019 to discuss about the code of conduct for the forthcoming academic year 2019-20. The meeting will be held in Seminar Hall, Cotton Bhavan at 3:30.PM. In this connection all the faculty are informed to attend the meeting without fail.

Cc: All Staff

Signature

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ADITYA ENGINEERING COLLEGE
SURAMPALAM - 533 437

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Monitoring Committee for Code of Conduct

Report on Monitoring Committee for Code of Conduct for staff

An Annual Awareness programme on Code of Conduct for staff conducted on 03-07-2019. The main objective of this programme is to ensure Code of Ethics and Values in Teaching staff, supportive staff and non-teaching staff.

Staff is sensitized on the following aspects related to code of conduct of the institute by the principal:

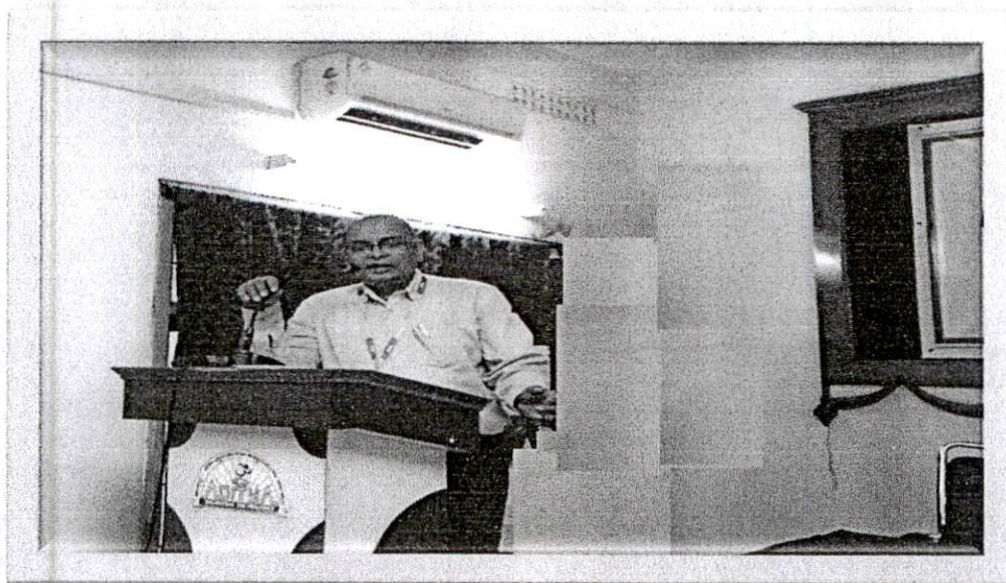
- Faculty should inculcate patriotism and discipline among students.
- Faculty should maintain dignity and decorum of the post.
- Faculty should be well versed in e- administration.
- All the teaching staff should prepare their own lesson plan and TLMs for the course they are dealing before hand to ensure smooth learning in students.
- Faculty should try to foster good, ethical and human values in students.
- Every faculty should work with dedication and deliver their duties towards the organizational growth.
- Faculty should not involve in any unlawful activities in and outside the college.
- Faculty should not get themselves in any unethical practices.
- Faculty should be available for consultation to students.
- Faculty should work towards betterment and growth of the Institution.
- Should give importance to cleanliness of the institution.

Closing remarks:

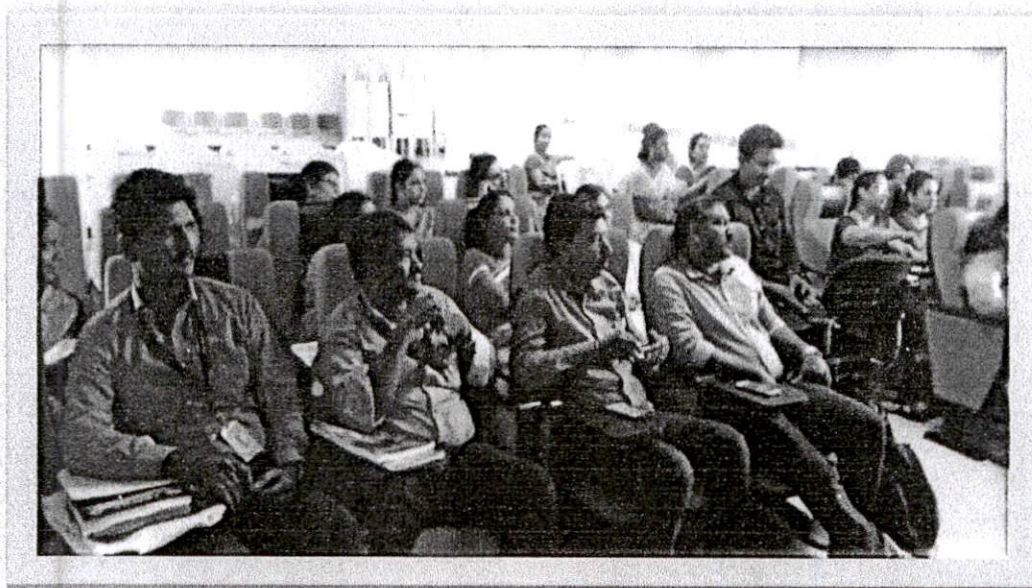
The convener of monitoring committee for code of conduct thanked Principal for sensitizing and creating awareness on code of conduct to be followed by teachers and staff.

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Code of Conduct programme for faculty on 03-07-2019



Faculty attended for Code of Conduct on 03-07-2019

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Date: 17-03-2020

CIRCULAR

All the class representatives are informed that there will be a meeting on 18-03-2020 to discuss about the following agenda for the coming academic year 2019-20. The meeting will be held in virtual mode at 4.00.PM. Hence, all the class representatives are informed to attend the meeting through teams.

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Cc: All HoD's & Students

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Monitoring Committee for Code of Conduct

Report on Monitoring Committee for Code of Conduct for students

An annual awareness programme on Code of Conduct for students is conducted on 18-03-2020. The main objective of this programme is to ensure discipline and good behavior by maintaining code of conduct in college premises.

Students are sensitized on the following aspects related to code of conduct of the institute by the principal:

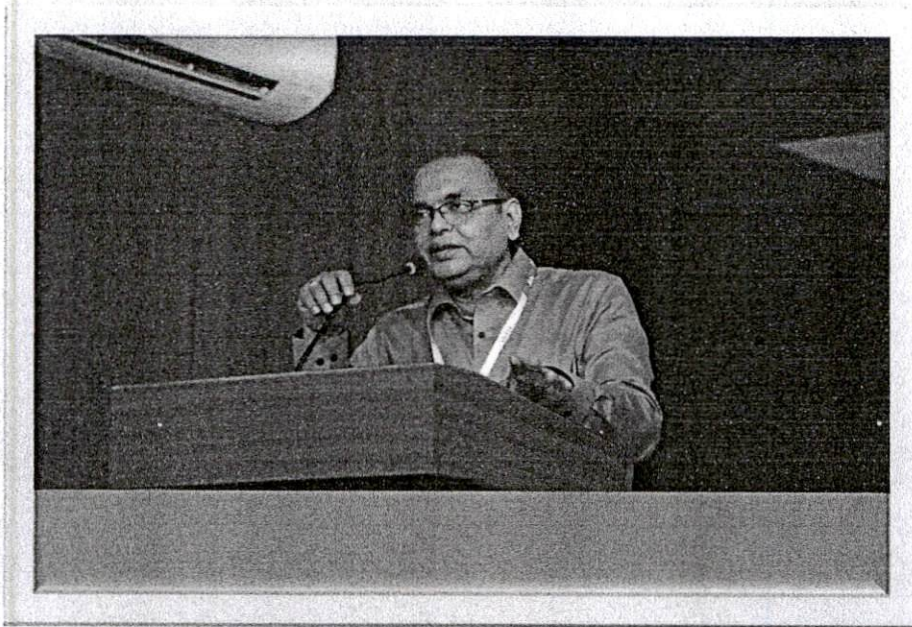
- Students should be regular to the college and follow the dress code in premises of the college.
- Students should possess minimum 75% attendance to appear for final examinations.
- All the students should maintain harmony with each and every one in college.
- Students are strictly instructed not to use mobile phones in the classroom and libraries.
- Hostel students should maintain discipline and use all the facilities efficiently.
- Students should stay motivated by taking their seniors suggestions to get placed in top companies.
- Students could utilize the facilities like Library, playground and laboratories to enhance their skills day by day.
- Students must and should stay away from unlawful activities, which will bring down the fame of college.
- Students should participate actively in the activities conducted by the college.

Closing remarks:

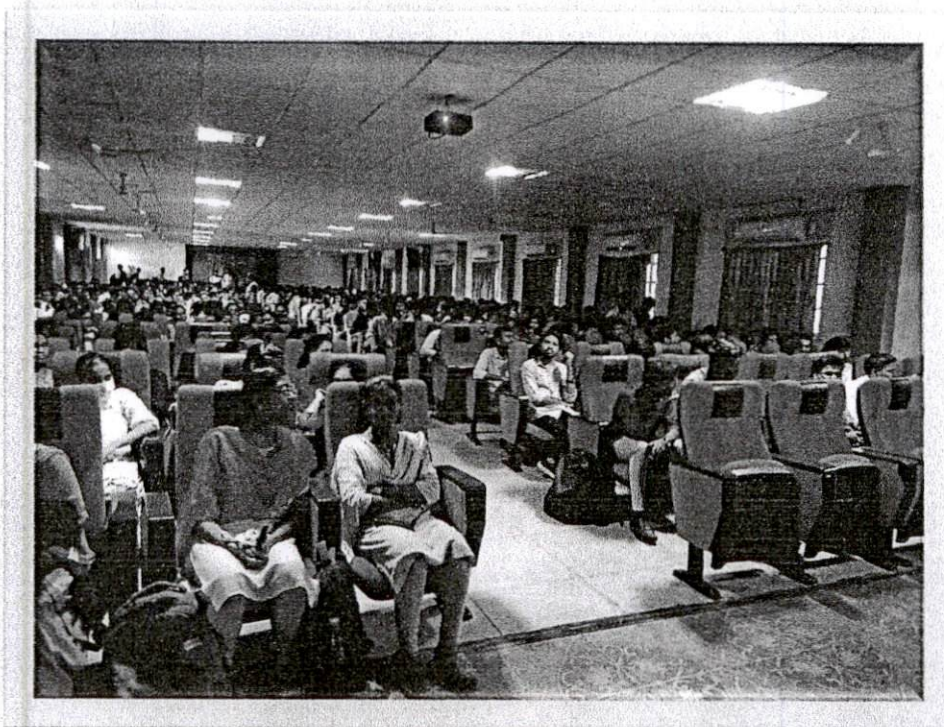
The convener of monitoring committee for code of conduct thanked Principal for sensitizing and creating awareness on code of conduct to be followed by students.

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Code of Conduct programme for students on 18-03-2020



Students attended for Code of Conduct on 18-03-2020

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