

## 4 September, 2019

Ms. Siva Naga Swathi Duddupudi #1-48 Chilakapadu Undrajavaram, West Godavari, Andhra Pradesh - 534216 8639144369

Dear Swathi,

Congratulations! Subsequent to the discussions we had with you recently, we are pleased to offer you an appointment in our organization. Please find the details below:

Position:

Trainee Software Engineer

Date of Joining:

July, 2020

Gross Compensation During the Training Rs.2,40,000/- (Rupees Two

Lakh Forty Thousand only)

Compensation:

Gross Compensation Upon successful completion of the training,

Rs.4,50,000/- (Rupees Four Lakh Fifty Thousand only)

Notice Period:

Place of Work:

In case of resignation / termination of services, either party will be

required to give a two month notice in writing

Your initial place of work will be at Hyderabad. However, your services

are transferable and you may be assigned, to any location in India or

abroad where the organization or any one of its associates or

customers, conducts business

If you choose to accept this job offer and comply with the terms and existing policies which are modified from time to time, we request you to confirm your acceptance by signing the offer letter and sending it across to us within 5 days, failing which this offer of employment is liable to be invalid.

<u>Note:</u> Please find the details of the terms & conditions of this offer attached, the details of which are strictly confidential and should not be shared with anyone.

We congratulate you on your appointment and wish you a long and successful career with GGK.

Sincerely,

Anju Singh

Senior Manager - Human Resources

SURAMPALEM TO

Aditya Engineering College SURAMPALEM