



To provide insight for enhancing wealth

EFFTRONICS SYSTEMS PVT. LTD.

40-15-9, Brundavan Colony, Vijayawada-520 010, AP. INDIA

☎ : +91 (866) 246-6675, 249-3375, Fax: +91 (866) 247-4097

e-mail: info@efftronics.com Website: www.efftronics.com

EFF/HRD/20-21/OFF-RD/068

26-Dec-19

To,

MS MIRIYALA SAI SWARUPA,
D/O. MIRIYALA V.B. PRASAD,
D NO: 66-5-8,
SRI DURGA NILAYAM,
ASHOK NAGAR,
KAKINADA-4,
EAST GODAVARI DIST-533003,
ANDHRA PRADESH.



Dear MS MIRIYALA SAI SWARUPA,

Subject: Provisional Offer Letter as Trainee Engineer in Research & Development

Further to your application for employment with us, and the subsequent selection process, we are pleased to offer you the position of Trainee (Engineer - R&D) in Efftronics Systems Pvt Ltd.

Your Scheduled date of joining will be on First Week of **June 2020(Tentatively)**.

Herewith, we include the Terms & Conditions of your appointment. After reading the terms & conditions, you are required to return this Offer of Appointment duly signed by you and your parents.

We welcome you to Efftronics family, looking forward for a long and mutually benefited association.

With Regards,
For Efftronics Systems Pvt Ltd,

T.B. Sankar

(BHAVANI SANKAR T)
VICE-PRESIDENT



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PRINCIPAL

ADITYA ENGINEERING COLLEGE

SURAMPalem - 533 437

Developers: Embedded Systems, Software

Mfrs: Networking Data Loggers and LED Displays



"R&D" Recognised by DSIR, Govt. of India

A PRODUCT DEVELOPMENT COMPANY

An ISO 9001:2008 Company

The Terms and Conditions of this offer are:

1. Your Training period would be for a **Maximum of Six months** starting from **the schedule date of joining**, and you will be designated as **"Trainee"** till the completion of your Training period.
2. You are required to serve the company for a period of **2.5 Years** excluding the Training period.
3. You are required to submit all your **Original Academic Certificates on the date of Joining** and would be held with the company till the completion of your service agreement.
4. You are required to complete all the assignments given in the training period within the stipulated time period. In case of your inability to complete the given task; you will be dropped from the training.
5. If your training period extends on administration grounds, extension of training depends on the discretion of management.
6. You are eligible for a stipend of **Rs. 6,000 per month** during the training period and after the successful completion of Training, your CTC (Cost to Company) will be **Rs.3.98 Lakh per annum** with Gross salary **25K** per month.
7. After successful completion of the training period your salary may increase depending upon your performance.
8. Your appointment will be governed by the policies, rules, regulations, practices, processes and procedures of Efftronics Systems Pvt. Ltd., as applicable to you and the changes therein from time to time.
9. As per the General Services Rules, you are entitled to one casual leave per month and other public holidays.
10. You should not resign during the agreement period.



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SURAMPALAM - 533 437