



ADITYA ENGINEERING COLLEGE

An Autonomous Institution

Approved by AICTE • Permanently Affiliated to JNTUK • Accredited by NAAC with 'A' Grade
Recognised by UGC under sections 2(f) and 12(B) of UGC Act, 1956

Aditya Nagar, ADB Road, Surampalem - 533437, Near Kakinada, E.G.Dt., Ph:99498 76662

Minutes of the Governing Body Meeting related to Research promotion policy adoption

S. No	Description	Page No
1	Minutes of the 23 rd Governing Body meeting	1-10
2	Minutes of the 25 th Governing Body meeting	11-13
3	Minutes of the 27 th Governing Body meeting	14-23
4	Minutes of the 29 th Governing Body meeting	24-34

ADITYA ENGINEERING COLLEGE

An AUTONOMOUS Institution

Minutes of the 23rd Governing Body Meeting held on 05.05.2017

The meeting of the Governing Body of Aditya Engineering College, Surampalem was held on 05-05-2017 at 11 AM in the conference hall.

Sri N.Sesha Reddy, Chairman of the Governing Body presided over the meeting.

The following members have attended the meeting.

1. Sri N. Sesha Reddy, President, Aditya Academy
2. Sri N. Satish Reddy, Vice-President, Aditya Academy
3. Sri NK Deepak Reddy, Joint Secretary, Aditya Academy
4. Smt. N. Sruthi, Member, Aditya Academy
5. Dr N. Suguna, Member, Aditya Academy
6. Dr. K. V. S. R.Murthy
7. Mr. V. Satyanarayana
8. Dr. K. Hemachandra Reddy
9. Dr. Yashveer Singh
10. Dr. K. V.Jayakumar
11. Principal, Govt. Polytechnic for Women, Kakinada
12. Dr. K. V. Ramana
13. Prof. M. Sreenivasa Reddy

The Chairman welcomed the members and conveyed his heartfelt thanks to all the members for making it convenient to attend the meeting. He expressed that the management is very happy on conferment of Autonomous status to the college and with the guidance of all the learned members of the Governing Body the college will be developed into one of the great institutions in the country.

Chairman introduced all the members to the Governing Body. The Chairman informed the members that the management is very keen in developing the institute with state of art facilities and requested all the members of Governing Body to provide suggestions with their expertise to continue with the same spirit in providing quality education through quality facilities.

All the members of the Governing Body have congratulated the Management for getting Autonomous status and wish to grow further with potential for excellence.

Prof. M. Sreenivasa Reddy, Member Secretary presented detailed notes on the agenda points and the following resolutions are passed.

Resolutions :

Item No. 1 : Welcome address by Chairman

Resolution No.AEC/Autonomous/GB-1/Res/1

Chairman Sri N. Sesha Reddy has extended his welcome to all the members

Item No. 2 : Review of resolutions made in previous Governing Body Meeting

Resolution No.AEC/Autonomous/GB-1/Res/2

The members have gone through the minutes of the previous Governing Body meeting and unanimously approved the same.

Item No. 3 : To constitute Academic Council for the College

Resolution No.AEC/Autonomous/GB-1/Res/3

S.No	Name	Qualification	Current Position	Position in the Academic Council
1	Dr. S. Rama Reddy	M.E. Ph.D.,	Dean-Research Jerusalem college of Engineering, Pallikaranai, Chennai	Member
2	Dr.N.C. Shiva Prakash	M.Sc., Ph.D.,	Professor, Department of Instrumentation Indian Institute of Science, Bangalore	Member
3	Dr. Shaik Suleman	M.A. Ph.D.,	DGM & HoD (Placement & Secondment), EdCIL (India) Ltd., Noida,	Member
4	Dr. Ram K. Sharma	M.Sc., Ph.D.,	Associate Dean, UG studies and student welfare, Shiv Nadar University, Noida, UP	Member

The following four Academic Council members were nominated by the Governing Body.

Members list of College Academic Council has been circulated to all the members and it is approved unanimously.

Item No. 4 : To nominate members for Finance Committee

Resolution No.AEC/Autonomous/GB-1/Res/4

The following member of Finance Committee was nominated by the Governing Body.

S.No	Name	Qualification	Current Position	Position in the Finance Committee
1	Mr. Sista Srinivasa Sarma	Chartered Accountant	Auditor Sista & Co. Amalapuram	Member

The Members list of the College Finance Committee has been circulated to all the members and it is approved unanimously.

Item No. 5.1 : Details of the sanctioned strength, admitted candidates, new branches/specializations, closure of branches/specializations for the academic year 2017-18.

Resolution No.AEC/Autonomous/GB-1/Res/5.1

Details of sanctioned strength and admissions of the institution for the last 3 academic years (convener, Management, Foreign National and Lateral Entry) were presented before the Governing Body by the Member Secretary. The same statistics were appreciated by the Members and approved.

Item No. 5.2 : Attendance particulars of the students in the last semester-shortage, condonation and detention.

Resolution No.AEC/Autonomous/GB-1/Res/5.2

Details of attendance particulars of the students in the academic year 2016-17 (attendance shortage, condonation paid and detention) were presented before the Governing Body by the Member Secretary. 198 students had shortage in attendance i.e. below 75%. 106 students were promoted as per the norms of JNTUK on medical grounds by paying condonation and 94 students were detained due to below 65% of attendance. The same statistics were noted by the Members and approved.

Item No. 5.3 : Details of readmitted candidates for Academic year 2016-17

Resolution No.AEC/Autonomous/GB-1/Res/5.3

Details of readmitted students in the academic year 2016-17 in various courses were presented before the Governing Body by the Member Secretary. Total 16 students were readmitted in various branches. The measures taken by the institution for creating awareness in parents and students for readmission of the students is appreciated by the members. The same statistics were noted by the Members and approved.

Item No. 5.4 : Malpractice cases in examinations conducted during the academic year 2016-17

Resolution No.AEC/Autonomous/GB-1/Res/5.4

Malpractice cases were NIL recorded during the academic year 2016-17. The same was appreciated by the members and approved.

Item No. 5.5 : Details of the scribe permitted during the academic year 2016-17

Resolution No.AEC/Autonomous/GB-1/Res/5.5

Scribe permitted during the examinations was NIL recorded during the academic year 2016-17. The same was approved by the members.

Item No. 5.6 : Analysis and statistical evaluation of the result of the academic year 2015-16 and rectification measures to improve the performance.

Resolution No.AEC/Autonomous/GB-1/Res/5.6

Analysis and statistical evaluation of the result for the academic year 2015-16 was presented by the Member Secretary before the members. The institutional pass percentage (2016 passed outs) is above 75% in all UG and PG courses. In some branches it was recorded as 100%. The same was appreciated by the members and advised to improve further performance by implementing the rectification measures. The same was approved by the members.

Item No. 5.7 : Details of deficiencies pointed out by the university and compliance reports submitted to the University.

Resolution No.AEC/Autonomous/GB-1/Res/5.7

Details of deficiencies pointed out by the university and compliance reports submitted to the University is recorded as NIL. It was appreciated by the members and approved.

Item No. 5.8 : Details of the payments made to the university in the form of difference fees.

Resolution No.AEC/Autonomous/GB-1/Res/5.8

Details of the payments made to the university under different heads up to the academic year 2017-18 was presented to the members by the Member Secretary. As per the information provided, it was noticed that as per the instructions of the affiliating university, the institution has cleared all the dues up to the academic year 2017-18. The same was appreciated by the members and approved.

Item No. 5.9 : Details of the placement track record of the outgoing students and efforts to improve in academic year 2016-17.

Resolution No.AEC/Autonomous/GB-1/Res/5.9

Details of the placement trace record of the outgoing students and efforts to improve in academic year 2016-17 were presented by the Member Secretary before the members. As per the information provided by the member secretary it was noted that total students eligible for placements are 676, number of students got placed is 329. The % of placements is 48.7. Number of companies visited campus is 59, highest package offered by the companies is 7.00 lakhs per annum and the average package offered by the companies is 2.5 lakhs per annum. The institutional performance in placements is appreciated by the members.

Further, the efforts of the institution to further improvement of the placements through Adity's Campus Recruitment Training, Co-Cubes assessment, T-shaped engineering program etc. were appreciated by the members and approved.

Dr.K.Hema Chandra Reddy, Professor, JNTUA, Ananthapur has advised to improve the placements in Civil Engineering by approaching local construction companies.

Item No. 5.10 : Details of the Grievances, redressal, anti-ragging cases and information about the action taken by the college administration to prevent in future.

Resolution No.AEC/Autonomous/GB-1/Res/5.10

The report on the Grievance redressal, anti-ragging cases and information about the action taken by the college administration to prevent ragging in future is presented.

The same was appreciated by the members and approved.

Item No. 5.11 : Details of the cases received under Right to Information Act and information Communicated to respective agencies.

Resolution No.AEC/Autonomous/GB-1/Res/5.11

Details of the cases received under Right to Information Act and information Communicated to respective agencies is recorded as NIL. The same was approved by the members.

Item No. 5.12 : Details of the faculty Ratified during previous academic year and future plan for next level ratification.

Resolution No.AEC/Autonomous/GB-1/Res/5.12

List of faculty Ratified by the affiliating university was presented to the members by the member secretary. It was noted that at present the institution is having 52% of faculty ratified.

Dr. K. Hema Chandra Reddy, Professor, JNTUA, Ananthapur has advised to enhance the percentage of faculty ratification as now the institution has been conferred Autonomy status.

Member secretary informed that the institution is going to faculty ratification as per the schedule given by the JNTUK.

The same was approved by the members.

Item No. 5.13 : Details of the Income and Expenditure statements for the financial year 2016-17 and budget for the financial year 2017-18.

Resolution No.AEC/Autonomous/GB-1/Res/5.13

Details of the income and expenditure details for the financial year 2016-17 was presented by the member secretary. The members have appreciated the expenditure incurred on library. The Member Secretary presented the details of budget for the financial year 2017-18 to the tune of Rs. 3800 lakhs.

The budget was approved by the members.

Item No. 5.14 : Preparation for NBA accreditation and nature of help required from University.

Resolution No.AEC/Autonomous/GB-1/Res/5.14

The member secretary informed the members that the institution is planning to go for NBA accreditation in the year 2017-18 for six branches.

Dr. K. Hema Chandra Reddy, Professor, JNTUA, Ananthapur has advised to go for NBA accreditation at the earliest possible as it is very essential for the institution.

The same was approved by the members.

Item No. 5.15.1 : Activities from Departments

Resolution No.AEC/Autonomous/GB-1/Res/5.15.1

The member secretary presented the list of Guest Lectures, Technical Symposiums, Industrial visits etc. conducted by the departments.

Dr. K. Hema Chandra Reddy, Professor, JNTUA, Ananthapur has advised to conduct guest lectures by the industry related persons to enhance the technical/practical knowledge in the students.

The members have appreciated the same and approved.

Item No. 5.15.2 : Activities of R&D Cell

Resolution No.AEC/Autonomous/GB-1/Res/5.15.2

The member secretary presented the institutional R&D cell activities and informed the members that five faculty members were awarded Doctorates in the Academic year 2016-17 and another three more faculty have submitted Ph. D. thesis and waiting for reports. Eight more faculty members are in the documentation level of Ph. D. Thesis. The member secretary further informed that the facilities and incentives offered to the research scholars by the management.

The members have appreciated the same and approved.

Item No. 5.15.3 : Library Details

Resolution No.AEC/Autonomous/GB-1/Res/5.15.3

The member secretary presented the library details and expenditure incurred on library for the academic year 2016-17.

The same was approved by the members of Governing Body.

Item No. 5.15.4 : NCC and NSS activities

Resolution No.AEC/Autonomous/GB-1/Res/5.15.4

The member secretary presented the institutional activities on NSS on various occasions. Total 17 activities were conducted by the NSS during the academic year 2016-17.

Member Secretary announced that Aditya Engineering College is proposed to adopt Anuru Village which is very nearer to the college to create awareness in the people of village on various useful programs and projects, especially on agricultural by the students of the institution.

It was appreciated and approved by the members.

Item No. 5.15.5 : Paper publications by faculty

Resolution No.AEC/Autonomous/GB-1/Res/5.15.5

The member secretary presented the details of paper publications by the faculty. Total 125 research papers (National Conferences – 19, International conferences – 45 and International Journals – 61) have been contributed by the faculty during 2016-17.

The same was recorded and approved by the members.

Item No. 5.15.6 : Workshops/Training Programmes attended by Faculty.

Resolution No.AEC/Autonomous/GB-1/Res/5.15.6

The member secretary presented the workshops/training programmes attended by the faculty during the academic year 2016-17 is 110.

The same was appreciated and approved by the members.

Item No. 5.15.7 : Seminars/Workshops/training programmes organized by Depts. in 2016-17

Resolution No.AEC/Autonomous/GB-1/Res/5.15.7

The member secretary presented the Seminars/Workshops/training programmes organized by Depts. in 2016-17 is 32.

The same was appreciated and approved by the members.

Item No. 5.15.8 : Details of Research Scholars

Resolution No.AEC/Autonomous/GB-1/Res/5.15.8

The member secretary presented the details of Research Scholars of the institution. He further informed that at present total 48 faculty members are pursuing Ph. D. in the institution.

The same was appreciated and approved by the members.

Item No. 5.15.9 : Details of sponsored research/Projects/Consultancy activities

Resolution No.AEC/Autonomous/GB-1/Res/5.15.9

The member secretary presented the details of sponsored research/Projects/Consultancy activities of the institution. He further informed that only civil engineering department is conducting these activities and the institution is expanding this in the coming academic year 2017-18.

The members have unanimously stated that it should be improved and advised to consult various construction, manufacturing, IT companies to improve the same.

The same was approved by the members.

Item No. 5.15.10 : Awards and Prizes received by faculty and staff

Resolution No.AEC/Autonomous/GB-1/Res/5.15.10

The member secretary presented the details of awards and prizes received by faculty and staff during the academic year 2016-17.

The same was appreciated and approved by the members.

Item No. 5.15.11 : Performance of students in games and sports an extra/co-curricular

Resolution No.AEC/Autonomous/GB-1/Res/5.15.11

The member secretary presented the details of Performance of students in games and sports an extra/co-curricular during the academic year 2016-17. He further informed that 44 students have got 1st, 2nd and 3rd prizes in various games and sports and four students from the institution have represented the University for various games/sports.

The same was appreciated and approved by the members.

Item No. 5.15.12 : Major Equipment procured during the academic year 2016-17

Resolution No.AEC/Autonomous/GB-1/Res/5.15.12

The member secretary presented the details of Major Equipment procured during the academic year 2016-17 for various departments to strengthening the labs. The total amount incurred on purchase of major equipment for the academic year is Rs.65,26,777/-.

The same was appreciated and approved by the members.

Item No. 5.15.13 : Scholarship offered by the college.

Resolution No.AEC/Autonomous/GB-1/Res/5.15.13

The member secretary presented the details of scholarships offered to the merit students by the institution in 2016-17. It was given in the first year based on EAMCET ranks and II, III & IV years based on previous year's marks obtained. The total amount given to the students as merit scholarships is Rs.36,30,000/- in the academic year 2016-17.

The same was appreciated and approved by the members. The members also approved a budget of Rs 40 lakhs for merit scholarships for the academic year 2017-18.

Item no. 6: Approval of Faculty Posts

The Member Secretary presented that the College requires 28 Professors, 65 Associate Professors and 178 Assistant Professors to a total of 271 faculty members for the AICTE approved programs for the academic year 2017 - 18 to meet the student, faculty ratio as well as cadre ratio.

Resolution No.AEC/Autonomous/GB-1/Res/6

The members approved the sanctioned posts and suggested to allot 33% of these posts for female candidates.

Item no. 7: Approval of Process to be followed for Curriculum Development and Evaluation under Autonomous

The Member Secretary explained the process being followed for Curriculum Development and Evaluation under Autonomous.

Process of Curriculum Development

The draft curriculum and the syllabus of all the courses are prepared by the department faculty members. The curriculum is designed by incorporating the feedback on curriculum given by the stakeholders i.e Students, Parents, Faculty, Employers, Alumni. The feedback is analyzed and the action taken report is placed before the external Board of Studies along with the draft curriculum and syllabus for approval. Any suggestions made by the BoS members are incorporated and the curriculum and syllabus are finally approved. The approved curriculum and syllabus are circulated to all the faculty and students.

Process of Examination Conduction & Evaluation

The examination committee frames the necessary rules and regulations for the conduct of examinations and evaluation. For Sessional examinations, Course Coordinators of each department, in coordination with faculty handling the same course, prepare 2 sets of Question Paper along with scheme of valuation and submits them to HOD for approval four days before the commencement of the respective examination. HOD selects a single question paper for the exam and sends it to department examination incharge for printing. The printed question papers are sealed and preserved with the department examination in charge until the day of the examination. After the completion of each exam, Evaluation is done by faculty who handled the respective course. For Semester End Examinations, the examination notification is released two weeks before the last day of the second instruction cycle. Examination schedules are released as per the Academic calendar. CE invites the question papers from the paper setters well in advance and preserve securely until the time of examination. After the completion of each exam, Evaluation is done by external faculty appointed for this purpose.

The Member Secretary explained that the BET software developed by BEES would be used for the e-governance activities related to examinations in addition to the ECAP software already in use for the e-governance.

Resolution No.AEC/Autonomous/GB-1/Res/7

The members approved the process of curricular development and evaluation.

Item no. 8 : Approval of Vision and Mission of the College

As the College received fresh Autonomous status from UGC, the Member Secretary presented the Vision and Mission of the College in place for approval.

Resolution No.AEC/Autonomous/GB-1/Res/8

The members approved the Vision and Mission of College.

Item no. 9 : Review and approval of Policies for various activities of the College

The Member Secretary presented for approval, the following Policies framed/implemented for carrying out various activities in the College.

Recruitment Policy	Policy Against Sexual Harassment
Induction Policy	Policy on Grievances Redressal
Insurance Policy	Merit Scholarship Policy
Policy On Health Care	Anti-Ragging Policy
ESI And Provident Fund Policy	Feedback Policy
Fee Concession Policy	Disabled Friendly Environment Policy
Allowances Policy	Green Environment Policy
Policy On Mentoring and Counseling	Gender Equity Policy

Domestic Travel Policy
Salary Advance Policy
Leave Policy
Policy On Ratification of Faculty Members

Code of Conduct Policy
Research And Development Policy
IT Policy
Maintenance of Academic and Physical Facilities Policy

Policy On Quality Improvement Programme
Policy on Promotions/ Appraisals

Resource Mobilization Policy

Resolution No.AEC/Autonomous/GB-1/Res/9

The members have approved all the policies unanimously. The members also appreciated the management for using the energy efficient equipment and following the Green Campus initiatives. The members advised to plan for Solar plant installation in the campus.

Item No. 10: Discussion of Strategic Plan of the institute.

The Member Secretary presented the Strategic Plan (2011-2020) for discussion on the achievements and the targets in progress.

Resolution No.AEC/Autonomous/GB-1/Res/10

The members discussed and noted the existing Strategic Plan of the institute.

Item No. 11: Any other items with the approval of the Chairman

Dr. K. Hema Chandra Reddy, Professor, JNTUA, Ananthapur pointed out that there is a decrease in admissions from foreign nations recorded in the academic year 2016-17 when compared to previous academic years.

Member Secretary explained that the foreign admission from Nepal is not up to the mark due to the academic calendar of the institution and +2 results announced by the Govt. of Nepal did not match in 2016-17. The problem will be resolved by Nepal Govt. from the coming academic year.

During the discussions Dr. K. Hema Chandra Reddy suggested that Auto Cad, Building Drawings skills should be developed in Civil students to meet the present needs of the market. Further Practical based training culture should also be developed in the students.

During the discussions Dr. K. Hema Chandra Reddy suggested that faculty should also need the industrial exposure. Encourage faculty also to go for internship to industries.

The member secretary answered that we are in the process of collecting the same and will be implemented.

Item No. 12 : Vote of Thanks by Member Secretary

Member Secretary said thanks to all the members of GB for attending the meeting and for giving their valuable suggestions to strengthen the institution. The meeting was concluded.



MEMBER SECRETARY

PRINCIPAL

**ADITYA ENGINEERING COLLEGE
SURAMPALEM - 533 437**

ADITYA ENGINEERING COLLEGE (AUTONOMOUS)

Minutes of the 25th Governing Body Meeting held on 13.04.2019

Item No. 1: Welcome address by Chairman

Resolution No.AEC/Autonomous/GB-25/Res/1

Chairman has extended his welcome to all the members.

Item No. 2: Review of resolutions made in 24th Governing Body Meeting

Resolution No.AEC/Autonomous/GB-25/Res/2

The members have gone through the minutes of the 24th Governing Body meeting held on 10 -03-2018 and unanimously approved.

Item No. 3: Action taken report of 24th Governing Body meeting resolutions.

Resolution No.AEC/Autonomous/GB-25/Res/3

Members have reviewed and approved the same.

Item No. 4: Nomination of Academic Council Members for the academic years 2019-20, 2020-21 and 2021-22 (3 years).

Resolution No.AEC/Autonomous/ GB-25/Res/4

Members have unanimously resolved to nominate the following four members for the Academic Council for the coming three academic years (2019-20, 2020-21 and 2021-22).

S. No.	Name	Current Position
1	Dr. N. C. Shiva Prakash	Professor, Department of Instrumentation and Applied Physics, IISc., Bangalore
2	Dr. Rama Sharma	Associate Dean, UG studies and student welfare, Shiv Nadar University, Noida, UP
3	Dr. Prasad Krishna	Professor (HAG) Of Mechanical Engineering, NITK, Surathkal, Karnataka
4	Dr. Srinivasan Chandrasekaran	Professor, Department of Ocean Engineering, IIT Madras.

Item No. 5: Nomination of Finance Committee members for the academic years 2019-20, 2020-21 and 2021-22 (3 years).

Resolution No.AEC/Autonomous/ GB-25/Res/5

Members have unanimously resolved to nominate the following member for the Finance Committee for the coming three academic years (2019-20, 2020-21 and 2021-22).

S.No	Name	Current Position
1	Mr. Sista Srinivasa Sharma	Auditor, Sista &Co, Amalapuram

Item No. 6: Approval of resolutions of IV Academic Council meeting held on 05-01-2019.

Resolution No.AEC/Autonomous/ GB-25/Res/6

The members have gone through the minutes of the IV Academic Council meeting and unanimously approved.

Item No. 7: Approval of resolutions of II Finance Committee meeting held on 09-03-2019.

Resolution No.AEC/Autonomous/ GB-25/Res/7

The members have gone through the minutes of the II Finance Committee meeting and unanimously approved.

Item No. 8: Approval of Faculty Posts

The Member Secretary presented that the College requires 28 Professors, 65 Associate Professors and 181 Assistant Professors to a total of 274 faculty members for the AICTE approved programs for the academic year 2019 - 20 to meet the student, faculty ratio as well as cadre ratio.

Resolution No.AEC/Autonomous/ GB-25/Res/8

The members approved the sanctioned posts and suggested to allot 33% of these posts for female candidates.

Item No. 9: Ratification of Budget for the financial year 2019-20

The Member Secretary presented the details of Budget for the financial year 2019-20 to the tune of Rs. 5000 lakhs as approved by the Finance Committee.

Resolution No.AEC/Autonomous/ GB-25/Res/9

The members unanimously resolved to ratify the budget for the financial year 2019-20 to the tune of Rs. 5000 lakhs including Rs 45 lakhs for merit scholarships. The members also noted the amount of Rs 11.7 lakhs seed money granted to faculty for research during the financial year 2018-19.

Item No. 10: Details of the Grievance redressal, anti-ragging cases and information about the action taken by the college administration to prevent in future.

Resolution No.AEC/Autonomous/ GB-25/Res/10

The report on the Grievance redressal, anti-ragging cases and information about the action taken by the college administration to prevent ragging in future is presented.

The same was noted by the members and approved.

Item No. 11: Details to be discussed as per University Guidelines

Members noted the contents as per University Guidelines and made the following resolutions.

Resolution No.AEC/Autonomous/ GB-25/Res/11

Members unanimously resolved to keep uniform intake of 18 in all PG programmes as the admissions are less in some of the PG programmes.

Members unanimously resolved to award Rs. 6000/- as incentive to both Thomson and Reuter IF and Scopus Indexed publications so that more number of faculty members can be encouraged.

Members unanimously resolved to strengthen Civil Engineering Laboratories with National Accreditation Board for Testing and Calibration Laboratories (NABL) Accreditation to improve consultancy works.

Item No. 12: Schedule of next Governing Body meeting.

Resolution No.AEC/Autonomous/ GB-25/Res/12

The Member Secretary of GB has proposed the next GB meeting tentatively on 20.07.2019. The members have unanimously agreed for the same.

Item No. 13. Any other item with the approval of the Chairman.

No other items were proposed by the members.

Item No. 14. Vote of Thanks by Member Secretary of GB.

Member Secretary conveyed thanks to all the members of GB for attending the meeting and for giving their valuable suggestions to strengthen the institution. The meeting was concluded.



MEMBER SECRETARY

PRINCIPAL

**Aditya Engineering College
SURAMPALAM**



ADITYA ENGINEERING COLLEGE (A)

Minutes of the 27th meeting of the Governing Body held on 05-12-2020

Item 27.1: Welcome address by the Chairman.

Dr. N. Sessa Reddy, Chairman of Governing Body of Aditya Engineering College has welcomed all the members for the 27th Governing Body Meeting.

The Chairman informed the following achievements of the institution.

- AICTE – **Utkrisht Sansthan Vishwakarma Award** 2019 2nd rank for significant contributions in the growth and development of adopted village.
- MHRD-AICTE: **Swachh Campus Award**-3rdrank amongst the cleanest Higher Educational Institutions in the country in the category Residential Colleges.
- Certificate of Appreciation from AICTE, for the significant contribution in “One student One Tree”.
- NPTEL rating “AA”(All India top 50)
- AEC was rated “Band B” institution (Rank 26-50) in ATAL Ranking of Institutions on Innovation Achievements (ARIIA) 2020.
- AEC has scored 4.5 out of 5 Star rating of Institution Innovation Council for promoting innovation.
- AEC was sanctioned Rs 8.73 Lakhs under MODROBS for Advanced Communications Engineering Lab from AICTE.
- Received Rs 2.5 Lakhs Seminar Grant to organize “A two day seminar on Women Empowerment and Employment in East Godavari District” funded by National Commission for Women (NCW).
- Received Rs 1 Lakh from Institution Innovation Council & National Research and Development for “Design and analysis of economical feasible IoT based aqua-Animal density measuring system”.
- AEC was rated 10th Rank in AP and 114th Rank in India in Times Engineering, 13th Rank in AP and 198th Rank in India in India Today, 11th Rank in AP and 100th Rank in India in The Week Hans Research Survey, 1st Rank in AP and 33rd Rank in India in Academic Insights, 4th Rank in AP, 15th Rank in India in Silicon India Magazines, AAA+ in Career 360 and AAAA in Digital Learning.

The members noted the above achievements and appreciated the management for providing the best facilities to achieve the above recognitions.

Item 27.2: Confirmation of minutes of 26th Governing Body meeting held on 09-11-2019.

The Member Secretary presented the minutes of the 26th Governing Body meeting held on 09-11-2019.

Resolution No.AEC/GB/Res/27.2

The members unanimously confirmed the minutes of the previous Governing Body meeting held on 09-11-2019.

Item 27.3: Action taken report on minutes of meeting of 26th Governing Body held on 09-11-2019.

The Member Secretary presented the Action Taken Report on the resolutions of the 26th Governing Body meeting held on 09-11-2019.

Resolution No.AEC/GB/Res/27.3

The members unanimously approved the Action Taken Report on the previous Governing Body meeting held on 09-11-2019.

Item 27.4 (i): Approval of resolutions of 6th and 7th Academic Council meetings.

The Member Secretary presented the minutes of the 6th and 7th Academic Council meetings.

Resolution No.AEC/GB/Res/27.4 (i)

The members unanimously approved the minutes of the 6th and 7th Academic Council meetings.

Item 27.4 (ii): Approval of resolutions of 4th and 5th Finance Committee meetings.

The Member Secretary presented the minutes of the 4th and 5th Finance Committee meetings.

Resolution No.AEC/GB/Res/27.4 (ii)

The members unanimously approved the minutes of the 4th and 5th Finance Committee meetings.

Item 27.4 (iii): Introduction of New Programmes.

The Member Secretary presented the details of the introduction of New B. Voc. Programmes of

- i) Fashion Technology and Management,
- ii) Hotel Management,
- iii) Technology Aided Chip Design Centre and
- iv) Engine Testing

with an intake of 30 each sanctioned by UGC for the academic year 2020-21.

Discussion: The members enquired about the duration of B. Voc. Courses, how it is different from Diploma Courses and its affiliation process. The Member Secretary informed that the B. Voc. Courses are more of hands-on programme with 60% practical and 40% theory evaluation. The Member Secretary also informed that these courses are approved by UGC and waiting for affiliation of JNTUK.

Resolution No.AEC/GB/Res/27.4 (iii)

The members unanimously approved the introduction of four new B. Voc. Courses.

Item 27.4 (iv): Approval of Faculty Posts

The Member Secretary presented that the College requires 29 Professors, 85 Associate Professors and 150 Assistant Professors to a total of 264 faculty members for the AICTE approved programs for the academic year 2021 - 22 to meet the student, faculty ratio as well as cadre ratio.

Resolution No.AEC/GB/Res/27.4 (iv)

The members approved the sanctioned posts and suggested to allot 33% of these posts for female candidates.

Item 27.4 (v): Approval of budget for the financial year 2020-21 and New Incentive Policy.

The Member Secretary presented the details of Budget for the financial year 2020-21 to the tune of Rs. 5000 lakhs including Rs 40 lakhs for merit scholarships. The Member Secretary also presented the New Incentive Policy of the institution.

1. Publication in International Journals:
Rs. 10,000/- to Rs. 25,000/- depending upon IF or H-Index,
Rs. 2,000/- for UGC Journals and Rs. 10,000/- for Scopus indexed Journals.
2. Up to Rs. 20,000/- for Scopus Indexed International Conferences,
Rs. 4,000/-for National Conferences.
3. Rs. 20,000/- for Publication of Text Book of International Edition
Rs. 10,000/- for Indian Edition.
4. Rs. 30,000/- for US Patent
Rs. 10,000/- each for filing a National Patent and National Awarded.
5. 5% to 15% of Sanctioned Amount for Funded grants / projects
Rs. 25,000/- and Rs. 20,000/- for MODROBS for more than and less than Rs. 5 lakhs respectively.

Resolution No.AEC/GB/Res/27.4 (v)

The members unanimously resolved to ratify the budget for the financial year 2020-21 to the tune of Rs. 5000 lakhs. The members also appreciated the management for providing good incentives for research activities and unanimously approved the New Incentive Policy.

Item 27.4 (vi): Approval of Strategic Plan of the institute.

The Member Secretary presented for discussion, the proposed Strategic Plan of the institute for 2021-2030.

Resolution No.AEC/GB/Res/27.4 (vi)

The members discussed and approved the Strategic Plan of the institute. The members appreciated for identifying the key areas like e-content development, updation of research facilities and MoUs with HEIs.

Item 27.5 (i): Details of the sanctioned strength, admitted candidates for the academic year 2020-21.

The Member Secretary presented the details of sanctioned strength and admitted candidates of 1st year and lateral entry admissions for the academic year 2020-21 duly comparing with the last three years. The admissions for the academic year 2020-21 are yet to commence by the Government and a total of 875 admissions for the academic year 2019-20, 966 admissions for 2018-19 and 1001 admissions for 2017-18 were made for I Year B. Tech. against the sanctioned intake of 1080. 301 admissions were made for the academic year 2020-21, 207 admissions for 2019-20, 120 admissions for 2018-19 and 270 admissions for 2017-18 under Lateral Entry to B. Tech. 2nd year.

Discussion: The members enquired about the leftover seats of B Tech. admissions and the Member Secretary informed that the leftover seats of I Year B. Tech. are filled in Lateral Entry and totally almost all seats are being filled. The Member Secretary also informed that due to non-interest of students for admission into non-circuit branches the vacancies are arising in Civil, Electrical, Mechanical, Petroleum, Mining and Agricultural Engineering and most of those vacancies are being filled in Lateral Entry admissions. The members expressed dissatisfaction with admissions in PG Programmes. The Member Secretary informed that due to insisting on regular attendance, the candidates are not showing interest in admission to M. Tech. Courses.

Resolution No.AEC/GB/Res/27.5 (i)

The members unanimously ratified the sanctioned strength and admitted candidates for the academic year 2020-21.

Item 27.5 (ii): Analysis and statistical evaluation of the results of the academic year 2019-20.

The Member Secretary provided the detailed results of odd and even semesters of the academic year 2019-20.

Resolution No.AEC/GB/Res/27.5 (ii)

The members unanimously ratified the results of odd and even semesters of the academic year 2019-20.

Item 27.5 (iii): Details of deficiencies pointed out by the university and compliance report submitted to the university.

The Member Secretary informed that the institution is permanently affiliated to JNTUK and the same is due for renewal for 2020-21 and no deficiencies were pointed out by the university in the earlier visit of FFC.

Resolution No.AEC/GB/Res/27.5 (iii)

The members noted the information.

Item 27.5 (iv): Details of the placements of the outgoing students.

The Member Secretary presented the details of the placements of the outgoing students. 474 students (67.32%) were placed out of 704 eligible students in 71 Companies with the highest package of Rs. 17.4 LPA and with an average package of Rs. 3.6 LPA.

Discussion: The members congratulated the management for inviting a good number of companies with the higher package. The members commented that students from a few departments like PT, Ag. E and Min. E has poor placements and efforts may be taken to improve the placements by networking with industries and alumni.

Resolution No.AEC/GB/Res/27.5 (iv)

The members noted the placements of the outgoing students.

Item 27.5 (v): Details of the Grievances, redressal, anti-ragging cases, and information about the action taken by the college administration to prevent in the future.

The Member Secretary presented the report on grievance redressal, anti-ragging cases and informed that the institution is under CCTV surveillance.

Resolution No.AEC/GB/Res/27.5 (v)

The members noted the information.

Item 27.6 (i): Closure of Programmes for the academic year 2020-21.

The Member Secretary presented the details of the reduction in intake/closure of M. Tech. Specializations.

Reduction in Intake of Specializations

- | | |
|-------------------------------|-------------|
| a) VLSI Design | (36 to 18), |
| b) Thermal Engineering | (24 to 18), |
| c) CSE | (36 to 18), |
| d) Power Electronics & Drives | (18 to 09) |

Closure of Specializations

- Embedded Systems and
- Software Engineering.

Resolution No.AEC/GB/Res/27.6 (i)

The members noted and ratified the details of closure/reduction in intake of M. Tech. specializations.

Item 27.6 (ii): Activities of R&D Cell.

The Member Secretary presented the following details of activities of the R&D Cell.

1. The Faculty members have published papers in 120 Journals, out of which 43 in SCI Journals, 46 in Scopus indexed Journals and 31 in UGC Journals. The Faculty members also presented 79 papers at Conferences.
2. The faculty members have received a grant of Rs. 12.22 lakhs from various funding agencies.
3. The Faculty members have consultancy activities worth of Rs. 1.65 lakhs. The institution has also generated internal revenue of Rs. 4.2 lakhs by conducting various online examinations.
4. The Faculty members have filed 11 patents.
5. The Faculty members have authored four Text Books and nine Chapters.
6. The institution awarded incentives to the tune of Rs. 46.71 lakhs to the faculty members for various Publications, Patents and Innovative Projects.
7. The institution granted seed money of Rs 26.27 lakhs to faculty for doing research in the year 2019-20.
8. The faculty members have submitted 23 Project proposals to various organizations.

Discussion: The members enquired about the consultancy activities by the Civil Engineering Department. The Member Secretary informed that the NABL Accreditation is in progress and for which equipment worth of Rs. 50 lakhs was procured.

Resolution No.AEC/GB/Res/27.6 (ii)

The members noted the activities of R&D and congratulated the faculty members for their R&D achievements and also appreciated the management for providing good incentives for research activities.

Item 27.6 (iii): Scholarships and incentives offered to the students by the college during the academic year 2019-20.

The Member Secretary presented the scholarships and awards offered to students during the academic year 2019-20 to the tune of Rs. 86.42 lakhs.

Resolution No.AEC/GB/Res/27.6 (iii)

The members noted the scholarships and awards offered to students and appreciated the management for providing good scholarships to the students.

Item 27.6 (iv): Awards and Prizes received by faculty and staff.

The Member Secretary presented the details of Awards and prizes received by faculty and staff.

Resolution No.AEC/GB/Res/27.6 (iv)

The members noted the awards and prizes received and congratulated the faculty and staff members for their achievements.

Item 27.6 (v): Major equipment procured during the previous academic year.

The Member Secretary presented the details of major equipment procured during the previous academic year.

Resolution No.AEC/GB/Res/27.6 (v)

The members noted the details of major equipment procured worth of Rs. 61.38 lakhs during the previous academic year.

Item 27.6 (vi): Library details.

The Member Secretary presented that the Library has 6478 Titles and 79,405 Volumes. The institution has procured 160 Titles and 919 volumes worth of Rs. 4.13 lakhs during the academic year 2019-20. The college has 2700 e-books. Total expenditure on Library for the academic year 2019-20 is Rs. 48.31 lakhs.

Resolution No.AEC/GB/Res/27.6 (vi)

The members noted the details of the Library.

Item 27.6 (vii): Academic activities carried out during Covid-19.

The Member Secretary presented the details of academic activities carried out during Covid-19

- a) The left-over syllabus was completed in April.

- b) From May to July the students were encouraged to undergo Online Internships, Coursera Courses, NPTEL and Skill up-gradation courses.
- c) CRT Classes and practice tests were also conducted for 3 hours a day. 27 students for Capgemini and 89 students for DXC were selected in Online Campus drives during the Covid-19.
- d) From August the online classes for odd semesters were started.

Resolution No.AEC/GB/Res/27.6 (vii)

The members appreciated for conducting online activities for students during Covid-19 and noted the same.

Item 27.6 (viii): Online Courses completed by students & faculty.

The Member Secretary informed that 1135 NPTEL Courses and 2610 coursera courses were successfully completed by the students and 93 NPTEL Courses and 382 coursera courses were successfully completed by the faculty members.

Resolution No.AEC/GB/Res/27.6 (viii)

The members noted and appreciated the students and faculty members for successfully completing a good number of NPTEL and coursera courses.

Item 27.6 (ix): Seminars/ Workshops / FDPs / Training Programmes attended by Faculty.

The Member Secretary informed that the faculty members have attended 472 Seminars / Workshops / FDPs / Training Programmes.

Resolution No.AEC/GB/Res/27.6 (ix)

The members noted the details of Seminars / Workshops / FDPs / Training Programmes attended by the faculty.

Item 27.6 (x): Seminars/Workshops/FDPs/Training Programmes organized by Departments.

The Member Secretary informed that 43 Seminars / Workshops / FDPs / Training Programmes were organized by the departments.

Resolution No.AEC/GB/Res/27.6 (x)

The members noted the details of Seminars / Workshops / FDPs / Training Programmes organized by the departments.

Item 27.6 (xi): Guest Lectures / Technical Symposiums / Industrial Visits organized by Departments.

The Member Secretary informed the 19 Guest Lectures, 9 Technical Symposiums and 18 Industrial Visits were organized by Departments.

Resolution No.AEC/GB/Res/27.6 (xi)

The members noted the details of Guest Lectures, Technical Symposiums and Industrial Visits organized by Departments.

Item 27.6 (xii): Details of the faculty who left the institution after the previous meeting.

The Member Secretary informed that 30 Faculty members have left the institution for various reasons.

Resolution No.AEC/GB/Res/27.6 (xii)

The members noted the details.

Item 27.6 (xiii): Attendance particulars of the students during the academic year 2019-20 (shortage, condonation and detention details).

The Member Secretary presented the details of 29 students of odd semesters and 28 students of even semesters, who were detained in the academic year 2019-20.

Resolution No.AEC/GB/Res/27.6 (xiii)

The members noted and ratified the attendance particulars of the students of the academic year 2019-20.

Item 27.6 (xiv): Details of readmitted students in the even semester of the academic year 2019-20 and the odd semester of 2020-21.

The Member Secretary presented the details of 37 readmitted students in the even semester of the academic year 2019-20 and 23 readmitted students in the odd semesters of the academic year 2020-21.

Resolution No.AEC/GB/Res/27.6 (xiv)

The members noted and ratified the details of readmitted students in the even semester of the academic year 2019-20 and odd semesters of the academic year 2020-21.

Item 27.6 (xv): Performance of students in games, sports, extra-curricular and co-curricular activities.

The Member Secretary presented the details of students performance in various games, sports, extra-curricular and co-curricular activities.

Resolution No.AEC/GB/Res/27.6 (xv)

The members noted the details of students performance in games, sports, extra-curricular and co-curricular activities.

Item 27.6 (xvi): Malpractice cases in examinations conducted during the academic year 2019-20.

The Member Secretary informed that no malpractice cases were reported in examinations conducted during the academic year 2019-20.

Resolution No.AEC/GB/Res/27.6 (xvi)

The members noted the information.

Item 27.6 (xvii): Details of the scribe permitted during the academic year 2019-20.

The Member Secretary informed that no such situation arose during the academic year 2019-20.

Resolution No.AEC/GB/Res/27.6 (xvii)

The members noted the information.

Item 27.6 (xviii): Credit equivalence for the students shifted from other colleges and universities during the academic year 2019-20.

The Member Secretary informed that no student shifted from other colleges and universities during the academic year 2019-20.

Resolution No.AEC/GB/Res/27.6 (xviii)

The members noted the information.

Item 27.6 (xix): Social Service activities.

The Member Secretary presented the details of NSS and Leo Club activities during the academic year 2019-20.

Resolution No.AEC/GB/Res/27.6 (xix)

The members noted the information.

Item 27.6 (xx): Details of the payments due to the university in the form of different fees.

The Member Secretary informed that the institution has cleared the dues to the university up to the academic year 2016-17. The institution has due of Rs. 35.23 lakhs for the academic year 2017-18, due of Rs. 50.90 lakhs for the academic year 2018-19 and due of Rs. 57.41 lakhs for the academic year 2019-20. The university permitted to clear the above dues in due course.

Resolution No.AEC/GB/Res/27.6 (xx)

The members noted the information.

Item 27.6 (xxi): Details of the cases received under the Right to Information Act and information communicated to respective agencies.

The Member Secretary informed that no cases were received under the Right to Information Act.

Resolution No.AEC/GB/Res/27.6 (xxi)

The members noted the information.

Item 27.7(i): Any other item/s with the approval of the Chairman.

No other items were raised by the members.

Item 27.7 (ii): Schedule of next Governing Body meeting

The members unanimously approved to conduct the next meeting of the Board of Governors tentatively in May 2021.

Item 7.7 (iii): Vote of Thanks

The Dean (R&D) Dr. KVSR Murthy thanked all the members for attending the meeting and for giving valuable suggestions for the development of the institution.

Since there were no other issues to discuss, the Chairman concluded the meeting with thanks.



MEMBER SECRETARY
PRINCIPAL
Sri Chaitanya Engineering College
SURAMPALEM



ADITYA ENGINEERING COLLEGE (A)

Minutes of the 29th meeting of the Governing Body held on 09-07-2022

The 29th meeting of the Governing Body of Aditya Engineering College, Surampalem was held on 09-07-2022 at 10-00 AM in the Conference Hall of Aditya Engineering College, Surampalem. Dr. N. Sessa Reddy, Chairman presided over the meeting.

The following members of the Governing Body have attended the meeting.

1. Dr. N Sessa Reddy, President, Aditya Academy, Kakinada	Chairman
2. Dr. G Yesuratnam, Professor, Dept of CE, UCEK, JNTUK, Kakinada	Member
3. Dr. KV Jaya Kumar, Professor, Dept of CE, NIT, Warangal	Member
4. Dr. Yeshveer Singh Tomer, Principal (Retd.), Baraut	Member
5. Mr. TV Rajasekhar, Principal, Government Polytechnic for Women, Kakinada	Member
6. Dr. N Satish Reddy, Vice-President, Aditya Academy, Kakinada	Member
7. Sri NK Deepak Reddy, Joint Secretary, Aditya Academy, Kakinada	Member
8. Smt. N Sruthi, Member, Aditya Academy, Kakinada	Member
9. Dr. N Suguna, Member, Aditya Academy, Kakinada	Member
10. Dr. KVSR Murthy, Professor, Dept of EEE	Member
11. Mr. V Satyanarayana, Associate Professor, Dept of ECE	Member
12. Dr. M Sreenivasa Reddy, Principal, Aditya Engineering College,	Member Secretary

Agenda: 29.1. Welcome address by Chairman.

The Chairman of the Governing Body welcomed the members for the 29th meeting of the Governing Body.

Agenda: 29.2. Confirmation of minutes of 28th meeting of the Governing Body.

The Member Secretary presented the minutes of the 28th meeting of the Governing Body held on 30-10-2021.

Resolution No. AEC/GB/Res/29.2

The members unanimously resolved to confirm the minutes of the 28th meeting of the Governing Body held on 30-10-2021.

Agenda: 29.3. Action Taken Report on resolutions of 28th meeting of the Governing Body.

The Member Secretary presented the Action Taken Report on the minutes of the 28th meeting of the Governing Body.

Resolution No. AEC/GB/Res/29.3

The members unanimously resolved to approve the Action Taken Report on the minutes of the 28th meeting of the Governing Body.

Agenda: 29.4.1. Ratification of minutes of 10th meeting of the Academic Council.

The Member Secretary presented the minutes of the 10th meeting of the Academic Council, held on 14-05-2022.

Resolution No. AEC/GB/Res/29.4.1

The members unanimously resolved to ratify the minutes of the 10th meeting of the Academic Council, held on 14-05-2022.

Agenda: 29.4.2. Ratification of minutes of 7th meeting of the Finance Committee.

The Member Secretary presented the minutes of the 7th meeting of the Finance Committee, held on 02-07-2022.

Resolution No. AEC/GB/Res/29.4.2

The members unanimously resolved to ratify the minutes of the 7th meeting of the Finance Committee, held on 02-07-2022.

Agenda: 29.4.3. Ratification of Budget for the year 2022-23

The Member Secretary presented the details of Budget for the year 2022-23 to the tune of Rs. 5200 lakhs as approved by the Finance Committee.

Resolution No. AEC/GB/Res/29.4.3

The members unanimously resolved to ratify the budget for the year 2022-23 to the tune of Rs. 5200 lakhs.

Agenda: 29.4.4. Ratification of Income and Expenditure for the year 2021-22

The Member Secretary presented the details of Income and Expenditure for the year 2021-22 to the tune of Rs. 4634 lakhs as approved by the Finance Committee.

Resolution No. AEC/GB/Res/29.4.4

The members unanimously resolved to ratify the Income and Expenditure for the year 2021-22 to the tune of Rs. 6097.70 lakhs as approved by the Finance Committee.

Agenda: 29.4.5. Ratification of the AR20 curriculum, approved by the Academic Council.

The Member Secretary presented the AR20 curriculum along with the salient features, approved by the Academic Council.

Discussion: The members advised to provide the list of students opted for Minor Degrees, branch wise. The Member Secretary informed that 70 students from CE, ME, EEE, Mining and PT opted for Minor degree in CSE. The members advised to train the faculty members to handle socially relevant projects and advised the faculty to go and stay in the villages to identify the problems. The members enquired about the percentage of core subjects in AR20 curriculum.

Resolution No. AEC/GB/Res/29.4.5

The members unanimously resolved to ratify AR20 curriculum, approved by the Academic Council.

Agenda: 29.4.6. Ratification of the Faculty recruited and left after the previous meeting of Governing Body.

The Member Secretary presented the details of 30 Faculty members recruited and 33 Faculty members, who left the institution after the previous meeting of Governing Body.

Discussion: The Members advised to incorporate the reasons against the list of faculty who have left the Institution. The members also enquired about the faculty retention and advised to create the ambience for the faculty to work for long time.

Resolution No. AEC/GB/Res/29.4.6

The members unanimously resolved to ratify the details of 30 Faculty members recruited after the previous meeting of Governing Body.

Agenda: 29.4.7. Ratification of results of the examinations conducted after the meeting of the previous Governing Body.

The Member Secretary presented the following details of results of the examinations conducted after the meeting of the previous Governing Body.

S. No	Name of the Examination	Registered Students	Passed	Pass Percentage
1.	B. Tech - VII Semester End Examinations Regular (AR17) – Jan. 2022	1105	916	82.90
2.	B. Tech - V Semester End Examinations Regular (AR19) – Jan. 2022	1143	937	81.98
3.	B. Tech - III Semester End Examinations Regular (AR20) – Jan. 2022	1165	796	68.33
4.	B. Tech - I Semester End Examinations Regular (AR20) – March 2022	980	560	57.14
5.	B. Tech - I Semester End Examinations Regular Transfer Student (AR19) - Mar 2022	1	1	100
6.	IMBA – III Semester End Examinations Supplementary (AR17) – Feb. 2022	1	1	100
7.	IMBA – V Semester End Examinations Regular (AR19) – January 2022	21	20	95.24
8.	IMBA – III Semester End Examinations Regular (AR19) - Feb. 2022	51	48	94.12
9.	MCA – III Semester End Examinations Regular (AR20) – Feb. 2022	60	56	93.33
10.	M. Tech – III Semester End Examinations Regular (AR19) – Jan. 2022	73	68	93.15
11.	B. Tech – VII Semester End Examinations Supplementary (AR17) – Jan 2022	41	22	53.66
12.	B. Tech – VI Semester End Examinations Supplementary (AR17) – Jan. 2022	296	144	48.65
13.	B. Tech – I Semester End Examinations Supplementary (AR20) – Jan 2022	270	124	45.93
14.	B. Tech - V Semester End Examinations Regular Readmit (AR17) – January 2022	14	6	42.86
15.	B. Tech – V Semester End Examinations Supplementary (AR17) – Jan 2022	239	84	35.15
16.	B. Tech – II Semester End Examinations Supplementary (AR20) – Jan 2022	333	112	33.63
17.	B. Tech - III Semester End Examinations Regular Readmit (AR19) – January 2022	3	1	33.33
18.	B. Tech – I Semester End Examinations Supplementary (AR19) – Mar 2022	121	37	30.58
19.	MCA – V Semester End Examinations Supplementary (AR17) – February 2022	1	1	100

20.	MCA – V Semester End Examinations Regular (AR19) – Feb. 2022	22	21	95.45
21.	MCA – III Semester End Examinations Supplementary (AR17) – February 2022	1	1	100
22.	MCA – III Semester End Examinations Supplementary (AR19) – February 2022	2	2	100
23.	B. Tech – III Semester End Examinations Supplementary (AR19) – January 2022	236	69	29.24
24.	B. Tech – IV Semester End Examinations Supplementary (AR17) – January 2022	239	62	25.94
25.	IMBA - IX Semester End Examinations Regular (AR17) - Dec 2021	21	21	100
26.	B. Tech – II Semester End Examinations Supplementary (AR19) – Jan 2022	170	44	25.88
27.	B. Tech – IV Semester End Examinations Supplementary (AR19) – January 2022	309	76	24.6
28.	B. Tech – I Semester End Examinations Supplementary (AR20) – Mar 2022	87	22	25.29
29.	B. Tech – III Semester End Examinations Supplementary (AR17) – January 2022	328	82	25
30.	IMBA - VII Semester End Examinations Regular (AR17) - Dec 2021	16	16	100
31.	B. Tech – II Semester End Examinations Supplementary (AR17) – Jan 2022	292	51	17.47
32.	IMBA - VII Semester End Examinations Supplementary (AR17) - Dec 2021	1	1	100
33.	B. Tech – I Semester End Examinations Supplementary (AR17) – Mar 2022	201	42	20.9
34.	IMBA – V Semester End Examinations Supplementary (AR17) – January 2022	3	3	100
35.	B. Tech – I Semester End Examinations Supplementary (AR19) – Jan 2022	1	0	0
36.	M. Tech - III & IV Semester End Examinations Regular (AR17) - July 2021 (Thermal Engineering Specialization)	3	3	100
37.	M. Tech - IV Semester End Examinations Regular (AR19) - Dec 2021	15	15	100

Discussion: The members advised to concentrate on the students who failed in 4 or more subjects. The members enquired about the details of students who have failed in single course (course wise). The members advised to engage senior faculty to teach SM, FM, Analog Communications, etc. The members advised to find the reason for failing in basic courses. The members advised to observe the teaching abilities of the faculty. The members suggested to conduct remedial classes for slow learners for one hour every day after the college hours. Also suggested to collect feedback from the students after remedial classes.

The members enquired about the examination pattern – who is the Paper Setter and who is the Evaluator. The Member Secretary informed that the paper setters and evaluators are appointed from other Institutions. The members advised to include few senior teachers also for paper setting and evaluation.

The members enquired about the time lines of supplementary examinations. The Member Secretary informed that they are conducted in 4 weeks after declaring the results of regular examination. The members appreciated the same and commented that it is a good practice.

Resolution No. AEC/GB/Res/29.4.7

The members unanimously resolved to ratify the results of the examinations conducted after the previous meeting of the Governing Body.

Agenda: 29.4.8. Ratification of award of Provisional Certificates to the students successfully graduated after the previous meeting of the Governing Body.

The Member Secretary presented the details of 53 UG and 23 PG students who have successfully graduated in the Supplementary examinations conducted after the previous meeting of the Governing Body for award of Provisional Certificates as approved by Academic Council. The Member Secretary also presented that the Provisional Certificates were awarded to 946 UG and 113 PG students, who have graduated in the regular examinations held in July / August 2021.

Resolution No. AEC/GB/Res/29.4.8

The members unanimously resolved to ratify the details of 53 UG and 23 PG students who have successfully graduated in the Supplementary examinations conducted after the previous meeting of the Governing Body for award of Provisional Certificates as approved by Academic Council.

Agenda: 29.5.1. Introduction / Reduction / Closure of New programs / specializations for the academic year 2022-23.

The Member Secretary presented that the institution got approval from AICTE for the following programs for the academic year 2022-23.

S. No	Program	Approved Intake 2021-22	Approved Intake 2022-23	Remarks
1	B. Tech. - CE	120	60	Reduction
2	B. Tech. - EEE	120	60	Reduction
3	B. Tech. - ME	120	60	Reduction
4	B. Tech.- ECE	240	240	No Change
5	B. Tech. - CSE	180	180	No Change
6	B. Tech. - IT	60	120	Increased
7	B. Tech. - Min. E	60	30	Reduction
8	B. Tech. - PT	60	30	Reduction
9	B. Tech.- Ag. E	60	60	No Change
10	B. Tech. - AIML	60	180	Increased
11	B. Tech. - CSE (Data Science)	0	60	Introduction
12	M.TECH - ST.E.	12	12	No change
13	M.TECH - P.E.D.	18	12	Reduction in intake
14	M.TECH - T.E.	12	12	No change
15	M.TECH - VLSID	12	12	No change
16	M.TECH - C.S.E.	12	18	Increase in intake
17	M.TECH - .PT	12	12	No change
18	MBA	60	240	Merger of Aditya Institute of PG Studies to AEC
19	IMBA	60	60	No Change
20	MCA	60	60	No Change

Discussion: The members suggested to convert B. Tech AIML to B. Tech CSE (AIML).

The members noted the same.

Agenda: 29.5.2. Details of the sanctioned strength and admitted candidates for the academic year 2021-22.

The Member Secretary presented the following details of sanctioned strength and admitted candidates for the academic year 2021-22.

S. No.	Program	Branch/ Specialization	Intake 2021 -22	Admitted 2021-22
1	B. Tech	CE	120	104
		EEE	120	110
		ME	120	109
		ECE	240	265
		CSE	180	202
		IT	60	66
		Min. E	60	7
		PT	60	10
		Ag. E	60	45
	AIML	60	67	
TOTAL			1080	985
2	M. Tech	M.TECH -ST.E.	12	6
		M.TECH - P.E.D.	18	6
		M.TECH - T.E.	12	6
		M.TECH - VLSID	12	8
		M.TECH - C.S.E.	12	10
		M.TECH - .PT	12	0
TOTAL			78	36
3	MCA	MCA	60	66
4	Management Studies	MBA	60	65
5		IMBA	60	54

Resolution No. AEC/GB/Res/29.5.2

The members unanimously resolved to ratify the sanctioned strength and admitted candidates for the academic year 2021-22.

Agenda: 29.5.3. Details of placements for the academic year 2021-22.

The Member Secretary presented the details of placements and informed that 707 (80.15%) students were placed during the academic year 2021-22.

Discussion: The members advised to encourage the students for Civil Services of UPSC / CAT / GATE examinations. The members suggested to encourage B. Tech students to pursue MBA.

The members noted the same.

Agenda: 29.6.1.1. Paper Publications

The Member Secretary presented the details of 169 Paper Publications of the faculty during the academic year 2021-22.

Discussion: The members suggested to differentiate paid and free journals and advised to discourage faculty from submitting papers to paid journals.

The members noted the same.

Agenda: 29.6.1.2. Consultancy activities

The Member Secretary presented that the institution has generated an amount of Rs. 5.78 lakhs by conducting various online examinations and consultancy activities.

Discussion: The members enquired about the equipment accredited by NABL and advised to go for NABL accreditation to "Environmental Engineering Laboratory" and provide consultancy for water quality testing.

The members noted the same.

Agenda: 29.6.1.3. Patents Published / Granted

The Member Secretary presented the details of 12 patents published by the faculty members and 2 patents granted.

The members noted the same.

Agenda: 29.6.1.4. Text Books / Chapters authored by faculty

The Member Secretary presented that 10 Text Books / Chapters were authored by the faculty.

Discussion: The members advised to insist the faculty to put college affiliation on the text book first page.

The members noted the same.

Agenda: 29.6.1.5. Publication metrics of faculty

The Member Secretary presented the publication metrics of faculty.

Discussion: The members advised to provide the link for Google scholar & Scopus for every faculty.

The members noted the same.

Agenda: 29.6.1.6. Details of Research Scholars

The Member Secretary presented that 11 faculty members were awarded Ph. D. during the academic year 2021-22 and 110 faculty members are pursuing Research as Scholars under various universities. 12 Faculty members of the institution are guiding 28 Research scholars.

Discussion: The Members advised to include the status of research scholars.

The members noted the same.

Agenda: 29.6.1.7. Proposals submitted for funding

The Member Secretary presented the details of 10 proposals submitted to various funding agencies.

Discussion: The members advised to apply for DST projects. The members informed that DST will give notifications every month and we need to constantly observe it. Dr. Jaykumar assured to share the DST notifications.

The members noted the same.

Agenda: 29.6.1.8. Incentives offered by the college to faculty.

The Member Secretary presented that incentives to the tune of Rs. 18,35 lakhs and seed money of Rs 11.68 lakhs was offered by the college to the faculty.

The members noted the same.

Agenda: 29.6.2.1. Awards and Prizes received by faculty and staff

The Member Secretary presented the details of awards and prizes received by faculty and staff.

The members noted the same.

Agenda: 29.6.2.2. Faculty invited as Speakers/ Resource Persons in FDPs/Conferences etc.

The Member Secretary presented that the faculty of this institution were invited as Speakers / Resource persons in 27 FDPs / Conferences, etc.

The members noted the same.

Agenda: 29.6.2.3. Seminars / Workshops / FDPs / Training Programs attended by faculty

The Member Secretary presented that 173 Seminars / Workshops / FDPs / Training Programs were attended by the faculty.

The members noted the same.

Agenda: 29.6.2.4. Seminars / Workshops / FDPs / Training Programs organized

The Member Secretary presented that 32 Seminars / Workshops / FDPs / Training programs were organized by the institution.

The members noted the same.

Agenda: 29.6.2.5. Guest Lectures / Technical Symposium / Industrial Visits organized

The Member Secretary presented that 19 Guest Lectures / Technical Symposiums were organized by the institution during the previous semester.

The members noted the same.

Agenda: 29.6.2.6. Details of Faculty ratified during the previous academic year 2021-22.

The Member Secretary submitted that 5 Professors, 9 Associate Professors and 97 Assistant Professors, totaling to 111 faculty members were ratified by JNTUK in February / March 2022.

The members noted the same.

Agenda: 29.6.2.7. Major equipment procured during the academic year 2021-22

The Member Secretary presented that the institution procured equipment worth of Rs. 94.43 lakhs during the academic year 2021-22.

Discussion: The members enquired about procurement of systems. The Member Secretary informed that complete replacement of the systems with new ones is done. Older systems were donated to Annavaram Devasthanam, Government schools and Government hospitals.

The members noted the same.

Agenda: 29.6.2.8. Library Details

The Member Secretary presented that the Library has 6689 Titles and 81,628 Volumes worth of Rs. 238 lakhs. The Library has 78 National and 60 International Journals.

Discussion: The members advised to buy good Books to the library in every branch for enhancing the knowledge of the students though they are not recommended in the syllabus book as 'Text Book' or 'Reference book'.

The members noted the same.

Agenda: 29.6.2.9. Feedback of stakeholders on curriculum.

The Member Secretary presented the details of feedback of Students, Alumni, Parents, Faculty and Employers on curriculum.

Discussion: The members enquired about the number of parents given feedback. The members also enquired about the feedback questionnaire, whether different for various stake holders. The Member Secretary informed that the feedback form is different for differen5 stakeholders.

The members noted the same.

Agenda: 29.6.3.1. Scholarships offered by college to students for the academic year 2021-22.

The Member Secretary presented that Rs. 21.99 lakhs of scholarships were offered to 53 meritorious and 22 International students during the academic year 2021-22.

The members noted the same.

Agenda: 29.6.3.2. Attendance particulars of the students in the previous semester.

The Member Secretary presented that 25 students were detained during the odd semester of the academic year 2021-22.

The members noted the same.

Agenda: 29.6.3.3. Details of readmitted students in the present semester

The Member Secretary presented that 2 students were readmitted in the even semester of the academic year 2021-22.

The members noted the same.

Agenda: 29.6.3.4. Performance of students in extra-curricular / co-curricular activities

The Member Secretary presented that 37 students won prizes in extra-curricular / co-curricular activities during the academic year 2021-22.

The members noted the same.

Agenda: 29.6.3.5. Social Service activities

The Member Secretary presented that 1883 students participated in social service activities during the academic year 2021-22.

The members noted the same.

Agenda: 29.6.4.1. Details of the Grievances, Redressal, Anti ragging cases and information about the action taken by the college administration to prevent in future

The report on the Grievance redressal, anti-ragging cases and information about the action taken by the college administration to prevent ragging in future is presented.

The members noted the same.

Agenda: 29.6.4.2. Details of the cases received under Right to Information Act and information communicated to respective agencies

The Member Secretary informed that no cases were received under Right to Information Act.

The members noted the same.

Agenda: 29.6.4.3. Malpractice cases in examinations conducted during the previous semester.

The Member Secretary informed that 10 malpractice cases were reported in the examinations conducted during the previous semester.

The members noted the details.

Agenda: 29.6.4.4. Details of the payments due to the university in the form of different Fees.

The Member Secretary presented that the dues to the University were cleared up to the academic year 2018-19 as per the guidelines of the University. The College has paid Rs. 78.22 lakhs against payable amount of Rs. 184.63 lakhs for the academic year 2019-20 to 2021-22.

The members noted the same.

Agenda: 29.7.1. Any other item/s with the approval of the Chairman.

- The members appreciated for having MoU with L&T and enquired about the courses offered by L&T to the students according to MoU. Dr Yesuratnam informed that JNTUK is also planning to make MoU with L&T and enquired the modalities of the MoU.
- The members advised to arrange more guest lectures by Industry Persons.
- Dr Jaykumar advised to take support of Chief Incubation Officer, KLU for startup activities.

- The members advised to encourage students to participate in Hackathons.
- *The members advised to make the topper of the college to plant a tree in the Campus every year.*

Agenda: 29.7.2. Schedule of next Governing Body meeting.

The members unanimously proposed to conduct the next meeting of the Governing Body in September 2022.

Agenda: 28.7.3. Vote of Thanks.

Dr. KVSR Murthy, Dean (R&D) presented the Vote of thanks. The members suggested to use "Words of thanks" instead of "Vote of thanks".



MEMBER SECRETARY

**PRINCIPAL
ADITYA ENGINEERING COLLEGE
SURAMPALEM - 533 437**