



ADITYA COLLEGE OF PHARMACY(A)

(An Autonomous Institution)

Approved by AICTE, New Delhi, *Permanently Affiliated to JNTUK, Kakinada

Accredited by NAAC A Grade and CGPA of 3.24

Recognized by UGC Under Sections 2(f) of the UGC Act, 1956

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Minutes of the 1st meeting of the Academic Council held on 16-12-2023

The 1st meeting of the Academic Council of Aditya College of Pharmacy, Surampalem was held on 16-12-2023 at 9:00AM in the Board Room of Aditya College of Pharmacy, Surampalem. Dr. K. Ravi Shankar Chairman Presided over the meeting.

The following members of the Academic Council have attended the meeting.

S.No	Name	Position in Academic Council
1.	Dr. K. Ravi Shankar	Chairman
2.	Dr. K. Venkata Reddy	University Nominee
3.	Dr. B. Balakrishna	University Nominee
4.	Dr. G. Padmaja Rani	University Nominee
5.	Dr. Saurabh Srivastava	Governing Body Nominee
6.	Dr. Sistla Rama Krishna	Governing Body Nominee
7.	Dr. S.P. Dhanabal	Governing Body Nominee
8.	Dr. M. V. Ramana	Governing Body Nominee
9.	Dr. Divya Narla	Academic Head
10.	Dr. B.N.B. Vaidehi	Faculty Nominee
11.	Dr. G. Veda Priya	Faculty Nominee
12.	Ms. K. Sruthi	Faculty Nominee
13.	Mrs. K. Keerthi Sai	Faculty Nominee
14.	Mr. S. P. N. Kumar	Member
15.	Mrs. T. Prasanthi	Member Secretary

Agenda 1.1 Welcome address by Chairman

Dr.K.Ravi Shankar, Chairman of the Academic Council has welcomed all the members for the 1st meeting of the Academic Council.


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Agenda 1.2 Ratification of BOS Nominees for Pharmacy Department

The Academic Head presented the list of Board of Studies Nominees to the members of Academic Council.

S.No.	Name	Designation	Position in BoS
1	Dr. M. Murali Krishna Kumar	Associate Professor, Department of Ph Chemistry, Andhra University.	University Nominee
2	Prof. Dr. N. Rama Rao	Principal, Chalapathi Institute of Pharmaceutical Sciences, Guntur.	Subject Expert Member
3	Prof. Dr. Girija Sastry	Professor, Dept of Pharmaceutical Chemistry, Andhra University.	Subject Expert Member
4	Mr. Sarella Tarun	Q.C. Manager, Seldom Pharma Ltd, Yanam.	Industry Expert
5	Mr. P. Sai Krishna Srikanth	Clinical Data Analyst, Fortrea, Bangalore.	Alumnus Member

Resolution No: ACOP/AC/Res/1.2

The members unanimously Approved the BOS Nominees in the 1st Academic Council meeting held on 16.04.2023.

Agenda 1.3.1 Increase / reduction in intake of existing programs for the academic year 2023-24

The Academic Head presented the PCI/JNTUK approval for the following programs for the academic year 2023-24.

S. No	Program	Approved Intake 2022-23	Approved Intake 2023-24	Remarks
1	B. Pharm	100	100	No Change
2	Pharm. D	30	30	No Change
3	M.Pharm (Ph.Cology)	15	15	No Change
4	M.Pharm (Ph.Technology)	09	09	No Change

Resolution No. ACOP/AC/Res/1.3.1

The members noted the same.

Agenda 1.3.2. Student admissions intake for the academic year 2022-23


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The Academic Head presented the details of admissions for the academic Year 2022-23 in 1st Academic Council meeting held on 15.04.2023.

S.No.	Program	Intake 2022 -23	Admitted 2022-23	% of Admissions
1	B.Pharm	100	118	118 %
2	Pharm D	30	33	110 %
3	M.Pharm (Ph.Cology)	15	09	60 %
Total		145	160	96 %

Discussion

The members asked about the admissions of 2023-24 and suggested to get the admissions in M.Pharm (Ph.Technology).

Agenda 1.3.3 Details of Placements for the academic year 2022-23.

The Academic Head presented the details of Placements and informed that 82 students were placed during the academic year 2022-23.

S.No	Course	Placement % (2022-23)	Placement % (2021-22)	Placement % (2020-21)
1	M.Pharmacy	25	25	25
2	Pharm.D	52.4	66.7	54.2
3	B.Pharmacy	60.2	48.5	79.5
	TOTAL	45.8	46.7	52.89

Discussion:

The members noted and suggested to improve the placements by conducting various training programs.

Agenda 1.3.4 B.Pharm Program structure& Academic Regulations

The Academic Head presented the details of program structure, Academic Regulations and internal and External examination pattern for the Academic year 2023-24.

Discussion:

The members suggested that follow the PCI Syllabus.

Members of Academic Council suggested that examinations should be conducted strictly as per the norms of JNTU-K.

Members suggested that Question paper setting should be done by faculty from the Central Universities or NIPER to maintain the quality of Question Paper.

Members suggested that Evaluation should be done by senior faculty from other colleges.


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Members suggested that the examination should be conducted under the surveillance of CC cameras.

Members suggested that follow the Malpractice guidelines of JNTU-K for Examinations.

Agenda 1.3.5 M.Pharm Program structure& Academic Regulations

The Academic Head presented the details of program structure, Academic Regulations and internal and External examination pattern for the Academic year 2023-24.

Discussion:

The members suggested that follow the PCI Syllabus.

Members of Academic Council suggested that examinations should be conducted strictly as per the norms of JNTU-K.

Members suggested that Question paper setting should be done by faculty from the Central Universities or NIPER to maintain the quality of Question Paper.

Members suggested that Evaluation should be done by senior faculty from other colleges.

Members suggested that the examination should be conducted under the surveillance of CC cameras.

Members suggested that follow the Malpractice guidelines of JNTU-K for Examinations.

Agenda 1.3.6 Pharm D Program structure& Academic Regulations

The Academic Head presented the details of program structure, Academic Regulations and internal and External examination pattern for the Academic year 2023-24.

Discussion:

The members suggested that follow the PCI Syllabus.

Members of Academic Council suggested that examinations should be conducted strictly as per the norms of JNTU-K.

Members suggested that Question paper setting should be done by faculty from the Central Universities or NIPER to maintain the quality of Question Paper.

Members suggested that Evaluation should be done by senior faculty from other colleges.

Members suggested that the examination should be conducted under the surveillance of CC cameras.

Members suggested that follow the Malpractice guidelines of JNTU-K for Examinations.

Members suggested to strictly follow the detention system in implementation of the course.

Agenda 1.3.7 Approval of the Academic Calendar for the year 2023-24

The Academic Head presented the details Academic Calendar of the following programmes for the Academic year 2023-24.


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Date: 18.11.2023

ACADEMIC CALENDAR OF I YEAR B. PHARMACY FOR THE ACADEMIC YEAR 2023-24

I SEMESTER			
Description	From	To	Week
Orientation classes	20.11.2023		
Commencement of classwork	04.12.2023		
I Unit of Instructions	04.12.2023	27.01.2024	8W
I Mid examination	22.01.2024	27.01.2024	
II Unit of Instructions	29.01.2024	23.03.2024	7W
II Mid examination	18.03.2024	23.03.2024	
Preparation and Practicals	25.03.2024	30.03.2024	1W
End Examination	01.04.2024	13.04.2024	
Commencement of II Semester Class work	15.04.2024		
II SEMESTER			
Commencement of Classwork	15.04.2024		
I Unit of Instructions	15.04.2024	08.06.2024	8W
I Mid examination	03.06.2024	08.06.2024	
II Unit of Instructions	10.06.2024	03.08.2024	8W
II Mid examination	29.08.2024	03.08.2024	
Preparation and Practicals	05.08.2024	10.08.2024	1W
End Examination	12.08.2024	24.08.2024	2W

ACADEMIC CALENDAR OF I YEAR M. PHARMACY FOR THE ACADEMIC YEAR 2023-24

I SEMESTER			
Description	From	To	Week
Commencement of classwork	21.10.2023		
I Unit of Instructions	21.10.2023	02.12.2023	7W
I Mid examination	11.12.2023	14.12.2023	
II Unit of Instructions	15.12.2023	20.01.2024	7W
II Mid examination	22.01.2024	27.01.2024	
Preparation and Practicals	29.01.2024	03.02.2024	1W
End Examination	05.02.2024	17.02.2024	
Commencement of II Semester Class work	19.02.2024		
II SEMESTER			
I Unit of Instructions	19.02.2024	13.04.2024	7W
I Mid examination	15.04.2024	20.04.2024	
II Unit of Instructions	22.04.2024	04.05.2024	2W
Summer Holidays	06.05.2024	01.06.2024	4W
II Unit of Instructions	03.06.2024	06.07.2024	5W
II Mid examination	08.07.2024	13.07.2024	
Preparation and Practicals	15.07.2024	20.07.2024	1W
End Examination	22.07.2024	03.08.2024	2W

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ACADEMIC CALENDAR OF I YEAR PHARM.D FOR THE ACADEMIC YEAR 2023-24

I SEMESTER			
Description	From	To	Week
Orientation classes	20.11.2023		
Commencement of classwork	04.12.2023		
I Unit of Instructions	04.12.2023	17.02.2024	11W
I Mid examination	12.02.2024	17.02.2024	
II Unit of Instructions	19.02.2024	04.05.2024	11W
II Mid examination	29.05.2024	04.05.2024	
III Unit of Instructions	06.05.2024	20.07.2024	
III Mid examinations	15.07.2024	20.07.2024	
Preparation and Practicals	22.07.2024	27.07.2024	1W
End Examination	29.07.2024	10.08.2024	2W

Resolution No. ACOP/AC/Res/1.3.7

The members approved the academic calendars for all the programmes .

Agenda 1.4.1.1 Paper Publications

The Academic Head presented the details of Paper Publications of the faculty during the academic year 2022-23.

Discussion:

The members suggested that need to improve the paper publications and motivate all the faculty to involve in research to promote institutions at the national and international level.

The members noted and appreciated the number of publications.

Agenda 1.4.1.2 Consultancy activities.

The Academic Head presented the details of Consultancy activities.

Discussion:

The members suggested to improve the Consultancy activities by including various apparatus.

The members noted the same

Agenda 1.4.1.3 Patents Published/Granted

The Academic Head presented the details of 9 patents published by the faculty members and 4 Patents granted.

Discussion:

The members suggested that every innovation idea be taken to next level and commercialized it.

The members noted the same

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Agenda 1.4.1.4 Books / Book chapters authored by faculty

The Academic Head presented the details of 4 books and 5 Research books published by the faculty members.

Discussion:

The members appreciated the faculty members who published Textbooks.

Agenda 1.4.1.5 Publication metrics of faculty

The Academic Head presented the Publication metrics of faculty

The members suggested to improve the research publications and to identify the H-index, citations.

The members noted the same

Agenda 1.4.1.6 Details of Research Scholars

The Academic Head presented that one faculty member was awarded Ph. D during the academic year 2022-23. 2 members were awaiting for the Viva Voce. 8 faculty members are pursuing Research as Scholars under various universities. One faculty member is acting as a research guide for 2 Research Scholars.

The members noted the same

Agenda 1.4.1.7 Proposals submitted for funding

The Academic Head presented the details of 4 proposals submitted to various funding agencies.

The members noted the same

Agenda 1.4.1.8 Incentives offered by the college to faculty

The Academic Head presented those incentives to the tune of Rs. 69,500 was offered by the college to faculty.

The members noted the same

Agenda 1.4.2.1 Agenda Awards and Prizes received by faculty

The Academic Head presented the details of 5 faculty members who received various awards.

The members noted the same

Agenda 1.4.2.2 Faculty invited as Speakers/Resource Persons for Guest Lectures/FDPs/Conferences

The Academic Head presented the details of 1 faculty member who are invited as Speakers/Resource Persons for Guest Lectures /FDPs/Conferences

The members noted the same


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Agenda 1.4.2.3 Seminars/Webinars/Workshops/FDPS/Training Programs attended by faculty

The Academic Head presented that 21 Seminars/Webinars/Workshops/FDPS/Training Programs were attended by faculty.

The members noted the same

Agenda 1.4.2.4 Seminars/ Webinars/ Workshops /FDPS /Training Programs organized by faculty

The Academic Head presented that 07 Seminars/Webinars/Workshops/FDPS/Training Programs were organized by faculty.

The members noted the same

Agenda 1.4.2.5 Guest Lectures/ Technical Symposium/Industrial Visits organized

The Academic Head presented that 6 Guest Lectures/ Technical Symposiums and Industrial Visits were organized by the institution.

The members noted the same

Agenda 1.4.2.6 Major equipment procured

The Academic Head presented that the institution procured equipment worth Rs 22.60 lakhs during the academic year 2022-23.

The members noted the same

Agenda 1.4.2.7 Library Details

The Academic Head has presented that the library has 1457 Titles and 7682 Volumes. The Library has 44 National and 19 International Journals.

The members noted the same

Agenda 1.4.3.1 Performance of students in extra-curricular / co-curricular activities

The Academic Head has presented the 4 students who have won prizes in Extra-curricular activities and 11 students in co-curricular activities.

The members noted the same.

Agenda 1.4.3.2 Performance of students in Social service activities

The Academic Head has presented the 20 Social service activities were organized during the academic year 2022-23.

The members noted the same.

Agenda 1.4.4.1 Details of the Grievances, Redressal, Antiragging cases and information about the action taken by college administration to prevent in future.

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The report on Grievances, Redressal, Antiragging cases and information about the action taken by college administration to prevent in future is presented

The members noted the same

Agenda 1.4.4.2 Details of the cases received under Right to Information Act and information communicated to respective agencies.

The Academic Head informed that no cases were received under Right to Information Act.

The members noted the same

Agenda 1.4.4.3 Report of ICC (Internal Complaints Committee)

The Academic Head informed that no complaints were received.

The members noted the same

Agenda 1.4.4.4 Malpractice cases in examinations conducted during the academic year 2022-23.

The Academic Head informed no malpractice cases were reported in the examinations conducted during the academic year 2022-23.

The members noted the same

Agenda 1.4.4.5 Details of the payments due to the university in the form of different Fees.

The Academic Head presented that the dues to the university were cleared up to the academic year 2021-22 as per the guidelines of the university. The college has a due of Rs 5.34 lakhs for the academic year 2022-23.

The members noted the same

Agenda 1.4.4.6 Report on E-governance.

The Academic Head presented the details of E-governance for the academic year 2022-23

The members noted the same

Agenda 1.5.1 Any other item/s with the approval of the chairman

Members suggested to establish a research center

Agenda 1.5.2 Schedule of next Academic Council meeting

The members unanimously proposed to conduct the next meeting of the Academic Council in May/June 2024.

Agenda 1.5.3 Words of Thanks

Dr. K.Ravi Shankar presented the vote of thanks



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