

ADITYA

PHARMACY COLLEGE

Approved by AICTE & PCI – NEW DELHI, Affiliated to JNTU KAKINADA
(Formerly known as Aditya Institute of Pharmaceutical Sciences & Research)

Ph: 98665 76663
Email: office@adityapharmacy.edu.in
Website: www.adityapharmacy.edu.in

Date: 12-08-2019

APC/PRINCIPAL/IQAC/A.2019-20

CIRCULAR

All the members of IQAC are informed to attend a meeting on **13.08.2019** at **3:20PM** at principal chamber to discuss about the audit on **14.08.2019**. All are requested to attend the meeting without fail.

The agenda of the meeting is:

1) Conducting departmental audit of academic files viz.

a) Course files

b) Personal files

c) Lab files

d) Project files

2) The same committee members will act as academic course auditors for files audit and affixing of signatures.


Coordinator




Principal & Chairman
PRINCIPAL
Aditya Pharmacy College
RAIPUR, FM-533 437

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Date: 13-08-2019

Minutes of Meeting


The chairman of IQAC & its constituted members are discussed the following points

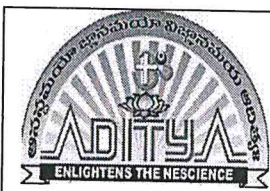
1. The functions to be performed by the appointed members.
2. Identification of the same committee representative to conduct academic courses audit.

S. No	Name	Designation	Role	Date of audit
1	Dr. V. Ravi Sankar	Principal	Chairman	14-08-2019
2	Dr. N. Sathis Reddy	Vice Chairman	Management Member	
3	Dr. A. Harani	Associate Professor	Director	
4	Dr. D. Sathis Kumar	Professor	Member	
5	Mr. M. Vinay Kumar	Associate Professor	Member	
6	Mr. S. Nageswara Rao	Associate Professor	Member	
7	Mr. D. Ravi Prakash	Assistant Professor	Member	
8	Mr. Ch. Venkat Raju	Office Incharge	Member	


Director


Chairman & Principal
PRINCIPAL
Aditya Pharmacy College
KAKINADA-533 437

ADITYA PHARMACY COLLEGE
Aditya Nagar, Surampalem –Kakinada., A.P

Dt: 16.08.2019

To

The principal,

Respected Sir,

Sub: Conclusion report on Audit.

The audit was conducted by audit members on 14.08.2019 and team was observed during audit the following things are listed out below.

S.No	Items	Observations
1	Corse file Audit	Lecture Notes not availble
2	Laboratory file	File did not contain all relevant documents.
3	Student life time learning skills enhancement audit	Encourage the students and participate at national /international conferences levels.
4	Teaching Methodologies audit	Every faculty member is have been adopt innovative teaching methods for understand of content..

Signature of the member of audit team (Signature):

Coordinator